STUDY AREAS

WHETHER YOU DREAM OF A CAREER IN FASHION OR FITNESS, ANIMAL STUDIES OR AUTOMOTIVE, HEALTH OR HOSPITALITY, EARLY CHILDHOOD OR CONSTRUCTION, TAFE QUEENSLAND HAS THE COURSE OPTIONS TO KICK START YOUR CAREER.

ANIMAL STUDIES
Grow your passion for animals. Learn about animal nutrition, hygiene, care, and the business and administration side of the industry.

AUSLAN
Learn to communicate in sign language and open up the channels of communication for the hearing impaired.

AUTOMOTIVE
Rev up your career with a course in automotive. Learn about cars, engines, and vehicle components, and set yourself on the path to becoming a professional mechanic.

BEAUTY AND HAIRDRESSING
Fashion your own style and launch your career in retail, skin care, photographic make up or hair styling, that could see you working on photo shoots, film sets and catwalk shows.

BUILDING AND CONSTRUCTION
Gain practical hands-on skills in a range of construction trades, including plumbing, carpentry or furniture-making. These programs provide the foundation for a wide range of occupations.

BUSINESS AND JUSTICE STUDIES
There is a huge demand for employees in this sector, so now is the time to fast-track your career in the industry and enrol in a course that’s an investment for your future.

EARLY CHILDHOOD
Kick start a rewarding career teaching and caring for young children. Learn the hands-on skills you need to nurture and care for the next generation.

ELECTROTECHNOLOGY
Be at the cutting-edge of technology and kick start your career as an electrician. This course is suited to mechanically-minded students who enjoy technology and mathematics.

ENGINEERING
Get all the skills you need to build a career in engineering. Learn about the fabrication, mechanical, production, and technical areas of manufacturing.
-start your career in the logistics and transport industry. learn basic stock processing and build skills in managing a supply chain.

- become a trend setter and create the latest looks with a career in fashion. be inspired by colour and texture and fabrics and watch your creativity and originality blossom.

- feel the rush of what it's like to serve 200 people in a packed fine dining restaurant or work in a commercial kitchen under the instruction of professionals chefs.

- put yourself at the forefront of emerging technology and trends with a qualification that could see you launching the next great tech start up.

- start your career in the logistics and transport industry. learn basic stock processing and build skills in managing a supply chain.

- bring stories to life and develop skills in writing content, camera rigging, shooting film, lighting set-up, vision, sound recording, editing, and organising content for broadcast or publication.

- put yourself in the spotlight with a course in music and sound production. learn performance art, sound mixing, editing, production, and music management.

- calling on all nurturers and carers who have a passion for health. this course will open doors to a rewarding career in one of australia's fastest-growing sectors.

- energise your career with a course in fitness. get the skills to organise and guide daily workout activities and undertake client health assessments.

- develop skills in communications, planning, organisation and operations management, enabling you to excel in the exciting field of tourism and events.

- paint a bright future with a qualification that harnesses and showcases your creative talent. become a professional artist or photographer.

- learn how to operate hand and power tools, minor railway mechanical equipment and how to work safely in a rail environment.
GET STARTED AT TAFE QUEENSLAND

TAFE Queensland is the largest and most experienced provider of vocational education and training in the state. It's a big statement, but one that's backed by research and confirms our impressive track record. We've been in the business of training for more than 130 years and have trained more than seven million people. At last count, we had more students than all the Queensland universities combined.

TAFE Queensland's award-winning teachers, purpose-built facilities and strong industry partnerships will help you get the real-world skills that you need to achieve your future career or study goals. We have more than 400 practical, nationally-recognised qualifications for you to choose from, and hundreds of university pathways to take you even further.

GET A HEAD START WITH A TAFE AT SCHOOL COURSE

Year 11 and 12 students can choose to study from more than 50 exciting and varied certificate level vocational education and training (VET) courses. Best of all, a TAFE at School certificate can be achieved in conjunction with your senior studies and counts towards your Queensland Certificate of Education (QCE).

TAFE AT SCHOOL IS A GREAT WAY TO:

- get a qualification while still at school
- gain direct entry into our diploma courses
- gain valuable credits towards your QCE
- gain credits towards an apprenticeship, diploma course or university
- make you work ready
- build practical skills in an adult learning environment
- learn from professionals, bursting with current industry knowledge.

FLEXIBLE STUDY OPTIONS

TAFE Queensland offers flexible study options so you can gain a vocational qualification while you’re still at school in a way that best suits you.

TRAIN AT TAFE QUEENSLAND

TAFE Queensland offers some of the best training facilities in the state, with advanced, industry-relevant workspaces and classrooms. All training is delivered in an adult learning environment so you’ll get a taste of what it’s like to study in a higher education setting. You’ll learn from our highly-qualified teachers and benefit from their vast experience.

TRAIN AT SCHOOL

Many Queensland schools have partnered with TAFE Queensland to deliver vocational qualifications. School teachers are given specific training so they are qualified to deliver TAFE Queensland courses. Even if you undertake your training at school, you will still receive a TAFE Queensland certificate when you complete your course.

SCHOOL BASED APPRENTICESHIP OR TRAINEESHIP

TAFE Queensland offers both school-based apprenticeships and traineeships, which gets you work-ready and a step ahead of your peers.

Becoming a school-based apprentice or trainee gives you skills in a vocation or trade and allows you to earn money while you’re still at school. A school-based apprenticeship or traineeship also contributes credits towards your Queensland Certificate of Education (QCE).

Apprentices are trained in a skilled trade, such as Plumbing or Electrical, and upon successful completion will become a qualified tradesperson. Trainees are trained in a vocational area, such as Early Childhood or Business, but the training does not deliver a tradesperson qualification.

After selecting the industry you are interested in and talking with your school and parents, your next step is to secure employment as an apprentice or trainee. An employer can be found through family and friends, by directly contacting employers and group training organisations, or by applying for advertised jobs.

Once you have secured an apprenticeship or traineeship, just let your employer know you want to study with us.

School-based apprentices and trainees do not pay fees for training at TAFE Queensland; however, you may need to pay some costs for tools and compulsory protective equipment, which we will outline upon enrolment. When you become a full-time apprentice or trainee after completing Year 12, you may be eligible for fee free training for the remainder of your apprenticeship.

For more information about school-based apprenticeships or traineeships call 1800 210 210 or visit: www.training.qld.gov.au/apprenticeshipinfo
WHAT DOES IT COST?

Costs vary from course to course, and these prices are identified throughout this guide. If you are undertaking a Certificate I or II qualification as part of your senior secondary studies you may pay reduced fees or, in some cases, no tuition fees at all. If you choose to study a Certificate III course you will incur fees. Programs identified as government subsidised are funded by the Queensland Government and the Department of Education and Training under the Certificate 3 Guarantee. The advertised prices in this guide are only applicable if you have not accessed VET subsidised funding in the past. All pricing was correct at the time of print, however prices and details are subject to change without notice. Always check our website for the most up-to-date information available. For further information visit www.training.qld.gov.au/vetis

PAYMENT OPTIONS
Payment plans may be available to students undertaking a course that costs $500 or more, however, students under 18 will need a guarantor. Applications will be subject to credit checks. For information about our withdrawal and refund policy, please visit the TAFE Queensland website.

STUDENT SUPPORT
At TAFE Queensland we aim to create a supportive and inclusive learning environment to help you achieve your study goals. Your school’s student assistance program is responsible for ensuring you receive appropriate levels of support while you are participating in the TAFE environment.

HOW TO APPLY
To submit an application for a TAFE at School Program, visit www.tafeapply.com. You’ll need the application code for the TAFE that you wish to apply for. This can be found in the back of this guide, in the list of programs by training centre. To apply, you will also need your USI number. If you don’t have one yet, head to www.usi.gov.au to create one.

Once you have submitted your application, an email will be sent to your school’s VET Coordinator and your parent/guardian for them to approve your application. Once approved, we will contact you by email to let you know if your application has been successful.

TIMETABLED TO YOUR SCHOOL YEAR
TAFE Queensland term dates align with Queensland school terms and fit within your current timetables.

TERM DATES 2018

<table>
<thead>
<tr>
<th>QUEENSLAND SCHOOLS</th>
<th>TAFE QUEENSLAND</th>
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<tbody>
<tr>
<td><strong>TERM 1</strong></td>
<td><strong>TERM 1</strong></td>
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<tr>
<td>START Monday 22 January</td>
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<td>FINISH Thursday 29 March</td>
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<td><strong>TERM 2</strong></td>
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<tr>
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<td>START Monday 16 April</td>
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<td>FINISH Friday 29 June</td>
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<td><strong>TERM 3</strong></td>
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<tr>
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<tr>
<td><strong>TERM 4</strong></td>
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<tr>
<td>START Monday 8 October</td>
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<tr>
<td>FINISH Friday 14 December</td>
<td>FINISH Friday 2 November</td>
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KEY FINISHING DATES FOR YEAR 10, 11 AND 12

| YEAR 12 | 16 November 2018 |
| YEAR 11 | 30 November 2018 |
| YEAR 10 | 30 November 2018 |

If you complete one of the Certificate III programs listed, as part of our TAFE at School program and finish Year 12, you will be guaranteed a place upon application into the first-year of a related University of Canberra degree offered in partnership with TAFE Queensland.

TAFE AT SCHOOL COURSE | BACHELOR
---|---
Certificate III in Screen and Media CUA31015 | Bachelor of Games and Interactive Design 307JA
Certificate III in Information, Digital Media and Technology CUB31015 | Bachelor of Web Design and Production 267JA
Certificate III in Applied Fashion Design and Technology LM31427 | Bachelor of Media Arts and Production 918A
Certificate III in Music Industry CUA31015 | Bachelor of Games and Interactive Design 307JA
Certificate III in Music Industry CUB31015 | Bachelor of Web Design and Production 267JA
Certificate III in Applied Fashion Design and Technology LM31427 | Bachelor of Media Arts and Production 918A
Certificate III in Music Industry CUA31015 | Bachelor of Contemporary Music Practice 306JA.1
Certificate III in Visual Arts CUA31115 | Bachelor of Visual Arts 306JA.1

CRICOS NO: 00212K - Bachelor offerings vary from each TAFE Queensland location
I have completed a Certificate I, II, III or IV TAFE at School course
OR School-based apprenticeship or traineeship (SAT)

I want to do an apprenticeship OR traineeship

I want to do further study

Guaranteed entry

Find employer and choose TAFE as your training provider

Diploma

Continue with SAT employer

Certificate III / IV

Diploma

Enter the workforce

Advanced Diploma or Associate Degree

Business owner

Bachelor Degree
Gain 2nd year entry in most cases
YOUR GUARANTEED PATHWAY TO UNIVERSITY

When you study a TAFE at School course, you are taking the first step on your path to higher education.

HOW DOES IT WORK?

Once you complete your TAFE at School certificate, you are guaranteed a place in any of TAFE Queensland’s diploma courses. When you complete your diploma, you are guaranteed a place in a bachelor degree with the University of Canberra. It’s a seamless study experience that offers you the chance to do uni differently.

In many cases, you can enter your university degree straight into second year, meaning you will receive a diploma and a degree in the same amount of time it usually takes to complete a degree on its own.

Many of our diploma courses have formal articulation arrangements with some of Australia’s top universities. This means your university gives you credit for your study at TAFE Queensland, shaving time off your degree.

TRADE PATHWAYS

Our trades courses offer the perfect way for you to get the skills you need to secure an apprenticeship or traineeship in your dream career. See page 4 for more information about starting a school-based apprenticeship or traineeship so you can get a head start in your career now.

NOT SURE WHAT TO DO AFTER YEAR 12?

Take the guess work out of identifying your study or career pathway with Discover My Career – powered by Harrison’s.

The decision of a career path and the concern of ‘getting it wrong’ can weigh heavily on our minds. What do I really want to do and how can I achieve my goals? Take the guess work out of these decisions by utilising a tool that evaluates you as an individual and aligns you with careers best suited to your goals.

• The assessment only takes 25 to 30 minutes
• Easy to understand and in 29 languages
• Receive 4 reports for a minimal fee
• Provides a choice of 1,000+ careers (Degrees, Diplomas, Apprenticeships, Traineeships or Certificates)

1300 308 233 | discovermymycareer@tafe.qld.edu.au
PARTNERSHIP WITH SCHOOLS PROGRAM

TAFE Queensland’s Partnership with Schools Program means school teachers can deliver training to their students at their own school. TAFE Queensland provides the school with mentor support, learning and assessment resources, and advice on training delivery and student assessment to ensure the delivery of the highest standard of industry-relevant training.

Even though students are completing their training at school, they are enrolled with TAFE Queensland, and are issued with a TAFE Queensland award on completion of their studies.

To discuss a customised partnership arrangement for your school, please contact the TAFE at School Team.

TRAINING FOR SCHOOL TEACHERS

TAFE Queensland offers low-cost training for school teachers so they can deliver VET programs at their school.

Teachers can train in certificate I and II programs relevant to the delivery of TAFE at School programs, as well as higher level qualifications for teachers who want to broaden their skills.

Teachers with existing trade-related experience may be eligible for Recognition of Prior Learning (RPL) to earn a full or partial qualification, with gap training available.

CONSTRUCTION SAFETY WHITE CARD TRAINING

Students who wish to work or train on a Queensland construction site need to complete a General Safety Induction course and be issued with a White Card before participating in workplace activities.

The White Card course can be completed in half a day, with training delivered at school by TAFE Queensland.

CONTACT US

For more information about partnerships, please contact our TAFE at School Team:

TAFE Queensland Brisbane 07 3244 6123
TAFE Queensland SkillsTech 07 3244 0341
OUR CAMPUSES

OUR LEARNING SPACES

While you study with us, our campuses will be your home away from home. So, we’ve made sure each location is welcoming, lively and perfect for productive learning. From purpose-built classrooms and studios, to simulated training settings, we have the right environment for you to learn the practical skills you need to be a job-ready graduate.

We regularly collaborate and consult with top industry groups and commercial businesses. As a result, we’re able to leverage our relationships with industry and business and provide you with workplace training opportunities, skills workshops, professional development events and business breakfasts. Real world assessments will harness your current knowledge and challenge you to excel.

TAFE QUEENSLAND LOCATIONS

TAFE Queensland campuses are spread over many locations across South East Queensland. We are perfectly placed to help you make the most of everything that Queensland has to offer educationally, socially and geographically.

Visit our website for detailed maps of each campus.

ACACIA RIDGE
247 Bradman Street
Acacia Ridge QLD 4110

ALEXANDRA HILLS
Windermere Road
Alexandra Hills QLD 4161

BRACKEN RIDGE
157 Norris Road
Bracken Ridge QLD 4017

CABOOLTURE
Tallon Street
Caboolture QLD 4510

EAGLE FARM
776 Kingsford Smith Drive
Eagle Farm QLD 4009

GROVELY
Fitzsimmons Street
Keperra QLD 4054

LOGANLEA
50-68 Armstrong Road
Meadowbrook QLD 4131

MT GRAVATT
1030 Cavendish Road
Mt Gravatt East QLD 4122

REDCLIFFE
64-68 Klingner Road
Redcliffe QLD 4020

SOUTH BANK
66 Ernest Street
South Bank QLD 4101

PUBLIC TRANSPORT

Our facilities are easy to access by private or public transport – bus, train and CityCat.

If you are a full-time student, you are eligible for a student discount on public transport. Contact Translink for more information. To plan your travel, use Translink’s online journey planner to access timetables and services.

Call 13 12 30 or visit translink.com.au.

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</table>
GETTING MORE OUT OF A JOB

“I landed a traineeship in a local veterinary clinic mid-way through year 12, which meant I could enrol in the Certificate IV in Veterinary Nursing. It’s a fantastic course. All the materials are online, so you can complete the assignments around work hours.”

Stephanie Wood
Certificate II in Animal Studies ACM20110
Certificate IV in Veterinary Nursing (traineeship) ACM40412
ANIMAL STUDIES

CERTIFICATE II IN RURAL OPERATIONS AND CERTIFICATE II IN ANIMAL STUDIES
DUAL QUALIFICATION

COURSE CODES: AHC21216 AND ACM20110

COURSE UNITS
AHCWRK204 Work effectively in the industry
AHCWRK209 Participate in environmentally sustainable work practices
AHCWHS201 Participate in work health and safety processes
AHCMMOM203 Operate basic machinery and equipment
AHCPCGD203 Prune shrubs and small trees
AHCSCOL202 Assist with soil or growing media sampling testing
AHCPCG201 Recognise plants
AHCNSY202 Care for nursery plants
AHCPCGD201 Plant trees and shrubs
AHCPCGD202 Prepare and maintain plant displays
ACMGAS201A Work in the animal industry
ACMGAS202A Participate in workplace communications
ACMGAS203A Complete animal hygiene routines
ACMGAS204A Feed and water animals
ACMGAS205A Assist in the health care of animals
ACMGAS206A Provide basic first aid for animals
ACMGAS207A Provide reception services for an animal care facility
ACMGAS209A Provide information on companion animals

DELIVERY
Face to face, one day per week

CAMPUS
Grovely, Loganlea, Mt Gravatt

DURATION
2 semesters

FEES
AHC21216 - No cost to student or school. Fully government subsidised.
ACM20110 - $195

QCE CREDITS
8 credits

Learn about plant care, landscape management, propagation, pruning and fertilising; skills that will help you maintain sprawling lawns, gardens, nurseries and forest parks.

We will teach you to recognise and propagate different plants, operate horticultural machinery and equipment, construct landscapes, and build paving and retaining walls.

You’ll also learn to assist with general animal care, feeding and watering animals, basic first aid, and occupational health and safety in an animal care environment.

PATHWAY OPTIONS

CAREER OUTCOMES

Certificate II in Rural Operations and Certificate III in Animal Studies (Dual Qualification) AHC21216 / ACM20110

Kennel/cattery assistant, pet shop salesperson, vet assistant, pet groomer, animal handling assistant

Certificate III in Horticulture AHC30710

Gardener, nursery hand, landscaper, general or leading hand

Certificate III in Animal Studies ACM30110

Kennel/cattery assistant, pet shop salesperson, vet assistant, pet groomer, animal handling assistant

Certificate III in Companion Animal Services ACM30410

Animal attendant, animal trainer, pet groomer

Certificate IV in Veterinary Nursing ACM40412

Veterinary nurse
ANIMAL STUDIES

CERTIFICATE II IN RURAL OPERATIONS
HORTICULTURE AND ANIMAL STUDIES SPECIALISATION
COURSE CODE: AHC21216

COURSE UNITS

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<td>AHCWRK209</td>
<td>Participate in environmentally sustainable work practices</td>
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<td>AHCWHS201</td>
<td>Participate in work health and safety processes</td>
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<td>AHCMMOM203</td>
<td>Operate basic machinery and equipment</td>
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<tr>
<td>AHCPGD203</td>
<td>Prune shrubs and small trees</td>
</tr>
<tr>
<td>AHCPCM201</td>
<td>Recognise plants</td>
</tr>
<tr>
<td>AHCSNSY202</td>
<td>Care for nursery plants</td>
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<tr>
<td>AHCPGD201</td>
<td>Plant trees and shrubs</td>
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<tr>
<td>AHCPGD202</td>
<td>Prepare and maintain plant displays</td>
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<td>ACMGAS201A</td>
<td>Work in the animal industry</td>
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<tr>
<td>ACMGAS202A</td>
<td>Participate in workplace communications</td>
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<td>ACMGAS203A</td>
<td>Complete animal hygiene routines</td>
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<tr>
<td>ACMGAS204A</td>
<td>Feed and water animals</td>
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<tr>
<td>ACMGAS205A</td>
<td>Assist in the health care of animals</td>
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<tr>
<td>ACMGAS206A</td>
<td>Provide basic first aid for animals</td>
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</table>

PATHWAY OPTIONS

- Certificate II in Rural Operations (Horticulture and Animal Studies specialisation) AHC21216
- Certificate III in Horticulture AHC30710
- Certificate III in Animal Studies ACM30110
- Certificate III in Companion Animal Services ACM30410
- Certificate IV in Veterinary Nursing ACM40412

CAREER OUTCOMES

- Kennel/cattery assistant, pet shop salesperson, vet assistant, pet groomer, animal handling assistant
- Gardener, nursery hand, landscaper, general or leading hand
- Kennel/cattery assistant, pet shop salesperson, vet assistant, pet groomer, animal handling assistant
- Animal attendant, animal trainer, pet groomer
- Veterinary nurse

DELIVERY
Face to face, one day per week

CAMPUS
Grovely, Loganlea, Mt Gravatt

DURATION
2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

Learn about plant care, landscape management, propagation, pruning and fertilising; skills that will help you maintain sprawling lawns, gardens, nurseries and forest parks.

We will teach you to recognise and propagate different plants, operate horticultural machinery and equipment, construct landscapes, and build paving and retaining walls.

You’ll also learn to assist with general animal care, feeding and watering animals, basic first aid, and occupational health and safety in an animal care environment.
AUSLAN

CERTIFICATE II IN AUSLAN
COURSE CODE: 22075VIC

COURSE UNITS

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<td>Apply basic principles of learning Auslan as a second language</td>
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<tr>
<td>VU20234</td>
<td>Identify significant features of deaf community and culture</td>
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<td>VU20232</td>
<td>Outline the development of social and educational conditions for deaf communities</td>
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<td>VU20231</td>
<td>Use simple Auslan for social and community purposes</td>
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<td>VU20229</td>
<td>Use simple Auslan for learning purposes</td>
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<td>VU20230</td>
<td>Use simple Auslan for personal purposes</td>
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<tr>
<td>VU20228</td>
<td>Use simple Auslan for employment purposes</td>
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DELIVERY

Face to face, one day per week

CAMPUS

South Bank

DURATION

1 semester

FEES

Semester 1 - $600

QCE CREDITS

4 credits

Our Auslan course will help open up the channels of communication for families of the hearing impaired, members of the deaf community or their workplace colleagues. Whether it is simply saying hello, finger spelling your name or counting, sign language bridges two different worlds.

This course offers a basic cultural and historic understanding of the deaf community. Participants will also learn how to provide simple information in a number of contexts and apply principles of learning AUSLAN as a second language.
CERTIFICATE II IN AUTOMOTIVE CYLINDER HEAD RECONDITIONING
LIGHT OR HEAVY VEHICLE SPECIALISATION
COURSE CODE: AUR21516

COURSE UNITS

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<td>Apply environmental and sustainability best practice in an automotive workplace</td>
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<td>AURASA2002</td>
<td>Apply safe working practices in an automotive workplace</td>
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<tr>
<td>AURATA2001</td>
<td>Identify basic automotive faults using troubleshooting processes</td>
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<td>AURTTA2009</td>
<td>Carry out pre-repair operations (mechanical)</td>
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<td>AURTTK2001</td>
<td>Use and maintain measuring equipment in an automotive workplace</td>
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<tr>
<td>AURTTK2002</td>
<td>Use and maintain workplace tools and equipment</td>
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<tr>
<td>AURTTM3011</td>
<td>Recondition engine cylinder heads</td>
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<tr>
<td>AURRAFA2003</td>
<td>Communicate effectively in an automotive workplace</td>
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<td>AURTTA2004</td>
<td>Carry out servicing operations</td>
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<td>AURTTT2001</td>
<td>Inspect and service cooling systems</td>
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<td>AURTTTE2004</td>
<td>Inspect and service engines</td>
</tr>
<tr>
<td>AURETR1003</td>
<td>Apply automotive electrical system fundamentals</td>
</tr>
<tr>
<td>AURETR2015</td>
<td>Inspect and service batteries</td>
</tr>
<tr>
<td>AURTTF2001</td>
<td>Service petrol fuel systems</td>
</tr>
</tbody>
</table>

Certificate III in Automotive Diesel Engine Technology AUR31516
Certificate III in Automotive Drivetrain Technology AUR31615
Certificate III in Automotive Electrical Technology AUR30216
Certificate III in Automotive Manufacturing Technical Operations — Bus, Truck and Trailer AUR30215
Certificate III in Heavy Commercial Vehicle Mechanical Technology AUR31115
Certificate III in Light Vehicle Mechanical Technology AUR30616
Certificate IV in Automotive Mechanical Diagnosis AUR40216

PATHWAY OPTIONS

Certificate II in Automotive Cylinder Head Reconditioning (Light or Heavy Vehicle) AUR21516
(May be completed as a TAFE program or traineeship)

APPRENTICESHIP ONLY

Certificate III in Automotive Cylinder Head Reconditioning (Light or Heavy Vehicle)
Certificate III in Automotive Diesel Engine Technology
Certificate III in Automotive Drivetrain Technology
Certificate III in Automotive Electrical Technology
Certificate III in Automotive Manufacturing Technical Operations — Bus, Truck and Trailer
Certificate III in Heavy Commercial Vehicle Mechanical Technology
Certificate III in Light Vehicle Mechanical Technology
Certificate IV in Automotive Mechanical Diagnosis

CAREER OUTCOMES

Automotive trade assistant, vehicle service assistant
Automotive electrician, automotive air-conditioning fitter, automotive electrical fitter, automotive manufacturing technician, automotive mechanic, automotive parts interpreter, diesel fitter, vehicle body builder
Specialist tradesperson master technician, technical advisor, repair manager, vehicle service manager

DELIVERY
Face to face, one day per week

CAMPUS
Acacia Ridge, Alexandra Hills (Light Vehicle only)

DURATION
2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

Learn the skills to perform a range of tasks related to the service and repair of engine cylinder heads in light or heavy vehicles, including dismantling engines, performing grinding and operations on a range of engine components such as using a lathe, using a drill and cutting machine, conducting testing and evaluating components. Choose to specialise in light or heavy vehicles.
AUTOMOTIVE

CERTIFICATE II IN AUTOMOTIVE ELECTRICAL TECHNOLOGY

COURSE CODE: AUR20416

COURSE UNITS

**AURAEA002** Apply environmental and sustainability best practice in an automotive workplace

**AURASA002** Apply safe working practices in an automotive workplace

**AURTTK001** Use and maintain measuring equipment in an automotive workplace

**AURTTK002** Use and maintain workplace tools and equipment

**AURTTA004** Carry out servicing operations

**AURTTE004** Inspect and service engines

**AURTTJ001** Balance wheels and tyres

**AURETK002** Use electrical test equipment

**AURESTR006** Solder electric wiring/circuit

**AURETR007** Apply knowledge auto electric

**AURETR008** Remove/replace electrical unit

**AURETR009** Install vehicle light/wiring

**AURETR011** Install basic ancillary electrical systems

**AURETR012** Test basic electrical circuits

**AURETR015** Inspect test service batteries

**AURLTA001** Identify automotive mechanical

PATHWAY OPTIONS

Certificate III in Automotive Electrical Technology AUR30316

Certificate III in Automotive Diesel Engine Technology AUR31516

Certificate III in Automotive Drivetrain Technology AUR31516

Certificate III in Automotive Electrical Technology AUR30316

Certificate III in Automotive Engine Reconditioning AUR31316

Certificate III in Automotive Manufacturing Technical Operations – Bus, Truck and Trailer AUM30213

Certificate III in Heavy Commercial Vehicle Mechanical Technology AUR31116

Certificate III in Light Vehicle Mechanical Technology AUR30616

Certificate IV in Automotive Mechanical Diagnosis AUR40216

CAREER OUTCOMES

Automotive electrician, automotive air-conditioning fitter, automotive electrical fitter, automotive manufacturing technician, automotive mechanic, automotive parts interpreter, diesel fitter, vehicle body builder

Automotive trade assistant, vehicle service assistant

Specialist tradesperson master technician, technical advisor, repair manager, vehicle service manager

DEVELOPMENT

Face to face, one day per week

CAMPUS

Bracken Ridge

DURATION

2 semesters

FEES

No cost to student or school. Fully government subsidised.

QCE CREDITS

4 credits

Learn the skills to perform a range of tasks related to the service and repair of electrical and mechanical systems in light or heavy vehicles.

Gain hands-on experience in the servicing of engines, building and soldering electric circuits, balancing wheels and tyres, installing electrical accessories and performing other electrical and mechanical tasks.

This course will equip you with skills to enter an apprenticeship in either automotive mechanical or automotive electrical.
Certification II in Retail Cosmetics

Course Code: SHB2016

Course Units

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWHS201</td>
<td>Contribute to health and safety of self and others</td>
</tr>
<tr>
<td>SHBBCCS001</td>
<td>Advise on beauty products and services</td>
</tr>
<tr>
<td>SHBBMUP002</td>
<td>Design and apply make-up</td>
</tr>
<tr>
<td>BSBSUS201</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>SHBBRES001</td>
<td>Research and apply beauty industry information</td>
</tr>
<tr>
<td>SHBXCCS004</td>
<td>Recommend products and services</td>
</tr>
<tr>
<td>SHBXIND001</td>
<td>Comply with organisational requirements within a personal services environment</td>
</tr>
<tr>
<td>SHBXIND002</td>
<td>Communicate as part of a salon team</td>
</tr>
<tr>
<td>SIRXIND003</td>
<td>Organise personal work requirements</td>
</tr>
<tr>
<td>SHBHDDES002</td>
<td>Braid hair</td>
</tr>
<tr>
<td>SIRXSLS001</td>
<td>Sell to the retail customer</td>
</tr>
<tr>
<td>SIRRINV001</td>
<td>Receive and handle retail stock</td>
</tr>
<tr>
<td>SHBXCCS001</td>
<td>Conduct salon financial transactions</td>
</tr>
<tr>
<td>SIRXRISK001</td>
<td>Produce visual merchandise displays</td>
</tr>
<tr>
<td>SIRXRISK201</td>
<td>Minimise loss</td>
</tr>
</tbody>
</table>

Career Outcomes

- Makeup/skincare salesperson
- Make-up artist
- Hairdresser, salon worker, beauty technician, make-up artist

Pathway Options

- Certificate II in Retail Cosmetics (SHB2016)
- Diploma of Beauty Therapy (SHB5015)

University Pathways

Bachelor of General Studies – University of Southern Queensland
The hairdressing industry can be highly competitive, so our qualifications are designed to meet industry needs with real-world experience and purpose-built facilities.

Learn basic hairdressing tasks, communication techniques and product knowledge. As part of your practical training, you will perform activities in a live salon including colour removal, shampoo and conditioning treatments, and client service.

You can use this qualification as a credit towards your first year apprenticeship at a salon.
BEAUTY AND HAIRDRESSING

CERTIFICATE III IN BEAUTY SERVICES

COURSE CODE: SHB30115

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHBBBCG001</td>
<td>Apply cosmetic tanning products</td>
</tr>
<tr>
<td>SHBBCCS001</td>
<td>Advise on beauty products and services</td>
</tr>
<tr>
<td>SHBBFAS001</td>
<td>Provide lash and brow services</td>
</tr>
<tr>
<td>SHBBHRS001</td>
<td>Provide waxing services</td>
</tr>
<tr>
<td>SHBBMUP002</td>
<td>Design and apply make-up</td>
</tr>
<tr>
<td>SHBBNLS001</td>
<td>Provide manicure and pedicure services</td>
</tr>
<tr>
<td>SHBBRES001</td>
<td>Research and apply beauty industry information</td>
</tr>
<tr>
<td>SHBXCCS001</td>
<td>Conduct salon financial transactions</td>
</tr>
<tr>
<td>SHBXCCS002</td>
<td>Provide salon services to clients</td>
</tr>
<tr>
<td>SHBXIND001</td>
<td>Comply with organisational requirements within a personal services environment</td>
</tr>
<tr>
<td>SHBXWHS001</td>
<td>Apply safe hygiene, health and work practices</td>
</tr>
<tr>
<td>SHBBMUP001</td>
<td>Apply eyelash extensions</td>
</tr>
<tr>
<td>SHBBMUP003</td>
<td>Design and apply make-up for photography</td>
</tr>
<tr>
<td>SHBBMUP004</td>
<td>Design and apply remedial camouflage makeup</td>
</tr>
<tr>
<td>SHBBNLS004</td>
<td>Apply nail art</td>
</tr>
</tbody>
</table>

PATHWAY OPTIONS

- Certificate III in Beauty Services SHB30115
- Diploma of Beauty Therapy SHB50115

CAREER OUTCOMES

- Hair and beauty salon assistant, make-up artist
- Beauty therapist, spa therapist

DELIVERY
Face to face, one day per week

CAMPUS
South Bank

DURATION
2 semesters

FEES
Semester 1 - $1,800  
Semester 2 - $1,800  
Full program - $3,600

QCE CREDITS
8 credits

Learn practical skills in tinting, manicures, pedicures, facials, hair removal, make-up, skin analysis, and nail and cosmetic science.

You will learn about the latest beauty products and develop customer service skills so you can give your clients the ultimate beauty service experience.
Is make-up your passion? Are you looking to progress your love of make-up into a qualification? Industry connected teachers will guide, develop and refine your skills to gain that professional edge.

You will learn the application of make-up from foundation skills to advanced techniques such as photographic, airbrushing, remedial camouflage and creative makeup.

Collaboration on make-up productions will further enhance your skill to tint lashes and brows, apply eyelash extensions, and create the perfect tanned look your clients will require for special occasions.
# Certificate I in Construction

**Course Code:** CPC10111

## Course Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPCCCM1012A</td>
<td>Work effectively and sustainably in the construction industry</td>
</tr>
<tr>
<td>CPCCCM1013A</td>
<td>Plan and organise work</td>
</tr>
<tr>
<td>CPCCCM1014A</td>
<td>Conduct workplace communication</td>
</tr>
<tr>
<td>CPCCCM1015A</td>
<td>Carry out measurements and calculations</td>
</tr>
<tr>
<td>CPCCOHS2001A</td>
<td>Apply OHS requirements, policies and procedures in the construction industry</td>
</tr>
<tr>
<td>CPCCOHS1001A</td>
<td>Work safely in the construction industry</td>
</tr>
<tr>
<td>CPCCCM2006B</td>
<td>Apply basic levelling procedures</td>
</tr>
<tr>
<td>CPCCCM2001A</td>
<td>Read and interpret plans and specifications</td>
</tr>
<tr>
<td>CPCCCM2005B</td>
<td>Use construction tools and equipment</td>
</tr>
<tr>
<td>CPCCCM2004A</td>
<td>Handle construction materials</td>
</tr>
<tr>
<td>CPCCVE1011A</td>
<td>Undertake a basic construction project</td>
</tr>
</tbody>
</table>

## Delivery

Face to face, one day per week

## Campus

Acacia Ridge, Alexandra Hills, Bracken Ridge

## Duration

2 semesters

## Fees

No cost to student or school. Fully government subsidised.

## QCE Credits

3 credits

## Pathway Options

For all pathway options, please refer to our Degree Pathways Guide

- **Certificate I in Construction CPC10111**
  - Trade assistant/worker in carpentry, joinery

  - Certificate III in Carpentry CPC30211
    - Certificate III in Joinery CPC31912
    - Certificate III in Shopfitting CPC31812
    - Certificate III in Bricklaying/Blocklaying CPC30111
    - Certificate III in Painting and Decorating CPC30511
    - Certificate III in Solid Plastering CPC31011
    - Certificate III in Roof Tiling CPC30612
    - Certificate III in Stonemasonry (Monumental/Installation/Fabrication) CPC32313
    - Certificate III in Wall and Ceiling Lining CPC31111
    - Certificate III in Flooring Technology MGF30813
    - Certificate III in Wall and Floor Tiling CPC31311

- **Certificate IV in Building and Construction (Building) CPC40110**
  - Trade contractor, estimator, builder – low rise, site supervisor – low rise

  - Diploma of Building Design CPP30011
    - Diploma of Building and Construction (Building) CPC30210
    - Diploma of Building and Construction (Management) CPC30338

- **Advanced Diploma of Building and Construction (Management) CPC60212**
  - Builder – open, site supervisor – open, senior office manager

  - Diploma of Building Design CPP30011
    - Diploma of Building and Construction (Building) CPC30210
    - Diploma of Building and Construction (Management) CPC30338

## University Pathways

- Building designer, consultant, builder – medium and low rise, site supervisor – medium and low rise, office manager, contract administrator

- For all pathway options, please refer to our Degree Pathways Guide
BUILDING AND CONSTRUCTION

CERTIFICATE I IN CONSTRUCTION
WET TRADES
COURSE CODE: CPC10111

COURSE UNITS
- CPCCCM1012A Work effectively and sustainably in the construction industry
- CPCCCM1013A Plan and organise work
- CPCCCM1014A Conduct workplace communication
- CPCCCM1015A Carry out measurements and calculations
- CPCCOHS1001A Apply OHS requirements, policies and procedures in the construction industry
- CPCCOHS2001A Work safely in the construction industry
- CPCCCM2006B Apply basic levelling procedures
- CPCCCM20001A Read and interpret plans and specifications
- CPCCCM20005B Use construction tools and equipment
- CPCCCM20004A Handle construction materials
- CPCCVE1011A Undertake a basic construction project

PATHWAY OPTIONS

CAREER OUTCOMES
- Trade assistant/worker in bricklaying, stonemasonry, tiling or painting and decorating
  - Carpenter, joiner, shopfitter, bricklayer, painter, solid plasterer, roof tiler, stonemason, plasterer, flooring technician, tiler
- Trade contractor, estimator, builder – low rise, site supervisor – low rise
  - Building designer, consultant, builder – medium and low rise, site supervisor – medium and low rise, office manager, contract administrator
- Builder – open, site supervisor – open, senior office manager

APPRENTICESHIP ONLY
- Certificate III in Carpentery CPC32011
- Certificate III in Joinery CPC32121
- Certificate III in Shopfitting CPC30112
- Certificate III in Bricklaying/Blocklaying CPC30111
- Certificate III in Painting and Decorating CPC30051
- Certificate III in Solid Plastering CPC31011
- Certificate III in Roof Tiling CPC30012
- Certificate III in Stonemasonry (Monumental/Installation/Decoration) CPC32113
- Certificate III in Wall and Ceiling Lining CPC31211
- Certificate III in Flooring Technology MSF30813
- Certificate III in Wall and Floor Tiling CPC31311

UNIVERSITY PATHWAYS

For all pathway options, please refer to our Degree Pathways Guide

DELIVERY
Face to face, one day per week

CAMPUSS
Acacia Ridge

DURATION
2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
3 credits

Develop the basic skills you need to start working in the construction industry, specialising in wet trades such as bricklaying, plastering, wall and floor tiling, stonemasonry, painting and decorating.

A General Safety Induction (White Card) is also delivered in this course, which is an industry requirement for you to work on a Queensland construction site.
BUILDING AND CONSTRUCTION

CERTIFICATE II IN FURNITURE MAKING PATHWAYS

COURSE CODE: MSF20516

COURSE UNITS

- MSMENV272 Participate in environmentally sustainable work practices
- MSMPCI103 Demonstrate care and apply safe practices at work
- MSFGN2001 Make measurements and calculations
- MSFFP2001 Undertake a basic furniture making project
- MSFFP2002 Develop a career plan for the furnishing industry
- MSFFM2001 Furniture making hand and power tools
- MSMSUP106 Work in a team
- MSFFP2003 Prepare surfaces
- MSFFP2004 Apply domestic surface coatings
- MSFFP2005 Join furnishing materials
- MSFFP2006 Make simple timber joints
- MSFFP2008 Make simple upholstery product

PATHWAY OPTIONS

- Certificate II in Furniture Making Pathways MSF20516

CAREER OUTCOMES

- Furniture making trade assistant/worker
- Furniture designer, fine furniture maker
- Cabinet maker, furniture finisher, wood machinist, upholsterer

DELIVERY
Face to face, one day per week

CAMPUS
Acacia Ridge, Bracken Ridge

DURATION
2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

Learn how to create pieces of wooden furniture and increase your prospects of gaining an apprenticeship.

You will learn to use hand and power tools, assemble furnishing components, select and apply hardware, apply sheet laminates, construct furniture, and prepare for cabinet installation.
BUILDING AND CONSTRUCTION

CERTIFICATE II IN PLUMBING
COURSE CODE: 52700WA

COURSE UNITS
- CPCCOHS1001A Work safely in the construction industry
- CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry
- CPCCCM2008A Erect and dismantle restricted height scaffolding
- CPCCPM2040A Read plans and calculate plumbing quantities
- CPCCPM2041A Work effectively in the plumbing and services sector
- CPCCPM2043A Carry out WHS requirements
- HLTFA211A Provide basic emergency life support
- CPCCPM2046A Use plumbing hand and power tools
- CPCCPM2048A Cut and join sheet metal
- CPCCPM2050A Mark out materials
- CPCCPM2052A Weld using oxy acetylene equipment
- CPCCPM2053A Weld using arc welding equipment
- CPCCPM2055A Work safely on roofs
- CPCCPM1015A Carry out measurements and calculations
- CPCCPM2057A Work safely on heights
- CPCCPM2047A Carry out leveling
- VPC080 80 hours vocational placement

PATHWAY OPTIONS

Certificate II in Plumbing 52700WA

APPRENTICESHIP ONLY
- Certificate III in Plumbing CPC32413
- Certificate III in Roof Plumbing CPC32612
- Certificate III in Gas Fitting CPC32713
- Certificate III in Plumbing (Mechanical Services) CPC32513
- Certificate IV in Plumbing and Services CPC40912
- Certificate IV in Building and Construction (Building) CPC40110
- Certificate IV in Building and Construction (Estimating) CPC40308
- Diploma of Hydraulic Services Design CPC50612
- Diploma of Building Design CPP50911
- Diploma of Building and Construction (Building) CPC50210
- Diploma of Building and Construction (Management) CPC50085
- Advanced Diploma of Building and Construction (Management) CPC60212

CAREER OUTCOMES

Plumbing trade assistant/worker
- Plumber, roof plumber, gas fitter, plumber (mechanical)
- Plumbing contractor, fire services supervisor, specialist hydraulic designer, site supervisor – low rise, building estimator
- Builder, building designer, site supervisor – medium and low rise, construction manager, project manager, consultant
- Builder, site supervisor, senior office manager

UNIVERSITY PATHWAYS

For all pathway options, please refer to our Degree Pathways Guide

DELIVERY
Face to face, one day per week

CAMPUS
Acacia Ridge, Alexandra Hills, Bracken Ridge, Eagle Farm

DURATION
2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

Increase your prospects for a career in the plumbing industry with this pre-apprenticeship.

With a strong focus on safe plumbing practices, you will learn how to operate hand and power tools, read plans and perform basic welding and plumbing installation techniques.

A General Safety Induction (White Card) is delivered in this course, which is an industry requirement to work on a Queensland construction site.
BUSINESS AND JUSTICE STUDIES

CERTIFICATE III IN ACCOUNTS ADMINISTRATION
COURSE CODE: FNS30315

COURSE UNITS
- FNSINC301: Work effectively in the financial services industry
- FNSACC303: Perform financial calculations
- BSBWHS201: Contribute to the health and safety of self and others
- BSBWRT301: Write simple documents
- FNSACC301: Process financial transactions and extract interim reports
- FNSACC302: Administer subsidiary accounts and ledgers
- BSBITU306: Design and produce business documents
- BSBFIA303: Process accounts payable and receivable
- BSBFIA304: Maintain a general ledger
- BSBITU302: Create electronic presentations
- BSBITU304: Produce spreadsheets

DEVELOPMENT

- DELIVERY: Face to face, one day per week
- CAMPUS: South Bank
- DURATION: 1.5 semesters
- FEES:
  - Semester 1: $250
  - Semester 2: $150
  - Full program: $400*

  * Please contact the TAFE at School team for course availability.

QCE CREDITS: 6 credits

This course will prepare you for a career in financial services, bookkeeping, or accounting in any business.

This course focuses on the kind of functions you would carry out in the workplace; filing, checking and processing data entry, processing accounts payable and accounts receivable, and providing customer service in financial transactions.

Successfully completing this program can lead to a career in financial administration.

PATHWAY OPTIONS

- Certificate III in Accounts Administration FNS30315

- Certificate IV in Accounting FNS40615

- Diploma of Accounting FNS50215

CAREER OUTCOMES

- Accounts clerk bookkeeper
- Accounts clerk/bookkeeper, payroll clerk
- Bookkeeper, accountant, office manager, accounts manager

UNIVERSITY PATHWAYS

- Bachelor of Accounting 182JA.2 – TAFE Queensland/University of Canberra
- Bachelor of Commerce – Griffith University
- Bachelor of Business (Accountancy) – Queensland University of Technology
- Bachelor of Commerce (Accounting) – University of Sunshine Coast
- Bachelor of Business – University of Southern Queensland
- Bachelor of Business Administration – University of Southern Queensland
- Bachelor of Commerce – University of Southern Queensland
## BUSINESS AND JUSTICE STUDIES

### CERTIFICATE III IN BUSINESS ADMINISTRATION

**COURSE CODE:** BSB30415

**COURSE UNITS**

- BSBITU307 Develop keyboarding speed and accuracy
- BSBWHS201 Contribute to health and safety of self and others
- BSBITU302 Create electronic presentations
- BSBITU303 Design and produce text documents
- BSBITU304 Produce spreadsheets
- BSBITU202 Create and use spreadsheets
- BSBITU309 Produce desktop published documents
- BSBITU306 Design and produce business documents
- BSBADM307 Organise schedules
- BSBWRT301 Write simple documents
- BSBCUS301 Deliver and monitor a service to customers
- BSBWOR301 Organise personal work priorities and development
- BSBWOR204 Use business technology

### PATHWAY OPTIONS

<table>
<thead>
<tr>
<th>Certificate III Business Administration [BSB30415]</th>
<th>Office manager, business administration manager, project administrator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dual Diploma of Business and Diploma of Leadership and Management [BSB50415/BSB50215]</td>
<td>Office manager, business administration manager, project administrator</td>
</tr>
<tr>
<td>Dual Diploma of Business and Diploma of Business Administration [BSB50215/BSB50415]</td>
<td>Manager, team leader, business manager, administrator, supervisor, business administration manager</td>
</tr>
</tbody>
</table>

### UNIVERSITY PATHWAYS

- Bachelor of Business Administration [761AA.4] – TAFE Queensland/University of Canberra
- Bachelor of Business – APM College of Business and Communication
- Bachelor of Business – Queensland University of Technology
- Bachelor of Business – University of Southern Queensland
- Bachelor of Business – Griffith University
- Bachelor of Business Administration – University of Southern Queensland
- Bachelor of Business – Southern Cross University

### CAREER OUTCOMES

- Office manager, business administration manager, project administrator
- Office manager, business administration manager, project administrator
- Manager, team leader, business manager, administrator, supervisor, business administration manager

### DELIVERY

Face to face, one day per week

### CAMPUS

Caboolture, Loganlea

### DURATION

2 semesters

### FEES

- Semester 1 - $250
- Semester 2 - $250
- Full program - $500*

* Please contact the TAFE at School team for course availability.

### QCE CREDITS

8 credits

This course gives you the skills you need to get an entry-level job in business administration. Learn how to use a range of computer programs, prepare financial documents and deliver quality customer service.

This qualification provides an excellent foundation for further studies in the Diploma of Business Administration, Diploma of Business, Diploma of Leadership and Management.
BUSINESS AND JUSTICE STUDIES

CERTIFICATE III IN BUSINESS
INCORPORATING CERTIFICATE II IN TOURISM
COURSE CODES: BSB30115 AND SIT20116

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>SITXCOM002</td>
<td>Show social and cultural sensitivity</td>
</tr>
<tr>
<td>BSBCM201</td>
<td>Communicate in the workplace</td>
</tr>
<tr>
<td>BSBWOR203</td>
<td>Work effectively with others</td>
</tr>
<tr>
<td>BSBDIV301</td>
<td>Work effectively with diversity</td>
</tr>
<tr>
<td>SITXWHS001</td>
<td>Participate in a safe workplace</td>
</tr>
<tr>
<td>BSBWHS302</td>
<td>Apply knowledge of WHS legislation in the workplace</td>
</tr>
<tr>
<td>BSBITU201</td>
<td>Produce simple word processed documents</td>
</tr>
<tr>
<td>BSBITU202</td>
<td>Create and use spreadsheets</td>
</tr>
<tr>
<td>BSBITU304</td>
<td>Produce spreadsheets</td>
</tr>
<tr>
<td>SITIND001</td>
<td>Source and use information on the tourism and travel industry</td>
</tr>
<tr>
<td>BSBITU309</td>
<td>Produce desktop published documents</td>
</tr>
<tr>
<td>BSBITU303</td>
<td>Design and produce text documents</td>
</tr>
<tr>
<td>BSBITU302</td>
<td>Create electronic presentations</td>
</tr>
<tr>
<td>BSBLM309</td>
<td>Support continuous improvement systems and processes</td>
</tr>
<tr>
<td>BSBLM312</td>
<td>Contribute to team effectiveness</td>
</tr>
<tr>
<td>SITXCSS003</td>
<td>Interact with customers</td>
</tr>
<tr>
<td>BSBCMV0301</td>
<td>Process customer complaints</td>
</tr>
<tr>
<td>BSBPCC0301</td>
<td>Recommend products and services</td>
</tr>
<tr>
<td>BSBCUS301</td>
<td>Deliver and monitor a service to customers</td>
</tr>
</tbody>
</table>

PATHWAY OPTIONS

Certificate III in Business Administration (Incorporating Certificate II in Tourism)

Dual Diploma of Business and Diploma of Leadership and Management

Dual Diploma of Business and Diploma of Business Administration

CAREER OUTCOMES

Tourism information officer, tourism reception/host/cashier, secretary/receptionist, customer service

Manager, team leader, business manager, administrator, supervisor, administration manager

UNIVERSITY PATHWAYS

Bachelor of Business Administration – TAFE Queensland/University of Canberra
Bachelor of Business – APM College of Business and Communication
Bachelor of Business – Queensland University of Technology
Bachelor of Business – University of Southern Queensland
Bachelor of Business – Griffith University
Bachelor of Business Administration – University of Southern Queensland
Bachelor of Business – Southern Cross University

To make it in the competitive tourism sector, you need sound business knowledge and a grasp of technology and emerging trends.

We will teach you how to interact with people from all over the world as well as how to access, interpret and deliver information about events, activities, travel destinations and products, safely and effectively.

DELIVERY
Face to face, one day per week

CAMPUS
South Bank

DURATION
2 semesters

FEES
BSB30115 - $1,200
SIT20116 - No cost to student or school. Fully government subsidised.

QCE CREDITS
12 credits
## BUSINESS AND JUSTICE STUDIES

### CERTIFICATE III IN MICRO BUSINESS OPERATIONS

**COURSE CODE: BSB30315**

<table>
<thead>
<tr>
<th>COURSE UNITS</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBADM307</td>
<td>Organise schedules</td>
</tr>
<tr>
<td>BSBCLUS301</td>
<td>Deliver and monitor a service to customers</td>
</tr>
<tr>
<td>BSBWHS201</td>
<td>Contribute to health and safety of self and others</td>
</tr>
<tr>
<td>BSBWOR301</td>
<td>Organise personal work priorities and development</td>
</tr>
<tr>
<td>BSBWRT301</td>
<td>Write simple documents</td>
</tr>
<tr>
<td>BSBSMB301</td>
<td>Investigate micro business opportunities</td>
</tr>
<tr>
<td>BSBSMB302</td>
<td>Develop a micro business proposal</td>
</tr>
<tr>
<td>BSBSMB303</td>
<td>Organise finances for the micro business</td>
</tr>
<tr>
<td>BSBSMB304</td>
<td>Determine resource requirements for the micro business</td>
</tr>
<tr>
<td>BSBSMB305</td>
<td>Comply with regulatory, taxation and insurance requirements for the micro business</td>
</tr>
</tbody>
</table>

### CAREER OUTCOMES

- Business administration assistant, clerk
- Manager, team leader, business manager, administrator, supervisor, administration manager
- Dual Diploma of Business and Diploma of Leadership and Management (BSB51915/BSB50215)
- Dual Diploma of Business and Diploma of Business Administration (BSB50215/BSB50415)

### UNIVERSITY PATHWAYS

- Bachelor of Business Administration (TAFE Queensland/University of Canberra)
- Bachelor of Business – APM College of Business and Communication
- Bachelor of Business – Queensland University of Technology
- Bachelor of Business – University of Southern Queensland
- Bachelor of Business – Griffith University
- Bachelor of Business Administration – University of Southern Queensland
- Bachelor of Business – Southern Cross University

### DELIVERY

Face to face, one day per week

### CAMPUS

South Bank

### DURATION

2 semesters

### FEES

- Semester 1: $250
- Semester 2: $250
- Full program: $500*

* Please contact the TAFE at School team for course availability.

### QCE CREDITS

8 credits

Learn the ins and outs of building, growing and thriving in the small business sector.

You will learn to develop and execute business concepts, organise schedules and work priorities, process basic accounts information, and the processes of identifying and investigating small business opportunities. Gain valuable insight into every aspect required to run a sole-operator business or small enterprise.
BUSINESS AND JUSTICE STUDIES

CERTIFICATE IV IN CRIME AND JUSTICE STUDIES
COURSE CODE: 10283NAT

COURSE UNITS
- BSBLG413 Identify and apply the legal framework
- CJSDCP402 Prepare documentation for court proceedings
- CJSJ401 Provide information and referral advice on justice related issues
- CJSSJ403 Analyse social justice issues
- BSBRES401 Analyse and present research information
- PSPREG003 Apply regulatory powers
- PSPGEN050 Manage conflict
- BSBLG417 Apply the principles of evidence law
- BSBWOR404 Develop work priorities
- BSBRES404 Research legal information using primary sources

PATHWAY OPTIONS

CAREER OUTCOMES
- Police officer, corrective services officer, court services officer, private investigator, customs officer, paralegal, youth justice roles
- Private investigator, corrective services officer, legal professional, police officer, customs officer, security officer

UNIVERSITY PATHWAYS
- Bachelor of Criminology and Criminal Justice – Griffith University
- Bachelor of Business – University of Southern Queensland
- Bachelor of Legal and Justice Studies – University of Sunshine Coast
- Bachelor of Business Administration – University of Southern Queensland
- Bachelor of Business – University of Southern Queensland

DELIVERY
Face to face, one day per week

CAMPUS
Bracken Ridge, Caboolture, South Bank

DURATION
3 semesters

FEES
- Semester 1 - $500
- Semester 2 - $500
- Semester 3 - $500
- Full program - $1,500

QCE CREDITS
8 credits

Make a difference to your community. Our Certificate IV in Crime and Justice Studies gives you the opportunity to experience the justice system in practice, meet industry representatives, and gain a qualification that will set you on the path to a justice-related career.

This course was developed in consultation with the Queensland Police Service (QPS) and provides employment opportunities for students.
EARLY CHILDHOOD

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

COURSE CODE: CHC30113

COURSE UNITS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCECE026</td>
<td>Work in partnership with families to provide appropriate education and care for children</td>
</tr>
<tr>
<td>CHCECE003</td>
<td>Provide care for children</td>
</tr>
<tr>
<td>CHCECE005</td>
<td>Provide care for babies and toddlers</td>
</tr>
<tr>
<td>CHCECE004</td>
<td>Promote and provide healthy food and drinks</td>
</tr>
<tr>
<td>CHCECE009</td>
<td>Use an approved learning framework to guide practice</td>
</tr>
<tr>
<td>CHCECE010</td>
<td>Support the holistic development of children in early childhood</td>
</tr>
<tr>
<td>CHCECE011</td>
<td>Provide experiences to support children’s play and learning</td>
</tr>
<tr>
<td>CHCECE013</td>
<td>Use information about children to inform practice</td>
</tr>
<tr>
<td>CHCLEG001</td>
<td>Work legally and ethically</td>
</tr>
<tr>
<td>CHCPRT001</td>
<td>Identify and respond to children and young people at risk</td>
</tr>
<tr>
<td>CHCECE002</td>
<td>Ensure the health and safety of children</td>
</tr>
<tr>
<td>HLTWHS001</td>
<td>Participate in work health and safety</td>
</tr>
<tr>
<td>BSBWOR301</td>
<td>Organise personal work priorities and development</td>
</tr>
<tr>
<td>CHCECE001</td>
<td>Develop cultural competence</td>
</tr>
<tr>
<td>CHCDW002</td>
<td>Promote Aboriginal and/or Torres Strait Islander cultural safety</td>
</tr>
<tr>
<td>CHCECE007</td>
<td>Positive relations with children</td>
</tr>
<tr>
<td>CHCECE006</td>
<td>Support behaviour of children and young people</td>
</tr>
<tr>
<td>HLTAID004</td>
<td>Provide an emergency first aid response in an education and care setting</td>
</tr>
<tr>
<td>VPC120</td>
<td>Vocational Placement</td>
</tr>
</tbody>
</table>

PATHWAY OPTIONS

- Certificate III in Early Childhood Education and Care CHC30113
- Diploma of Early Childhood, Education and Care CHC50113

CAREER OUTCOMES

- Assistant educator, family day care educator, recreational activities officer, nanny
- Early childhood educator, outside school hours care coordinator, family day care coordinator

UNIVERSITY PATHWAYS

- Bachelor of Child and Family Studies – Griffith University
- Bachelor of Education (Early Childhood) – Queensland University of Technology
- Bachelor of Social Science – Southern Cross University
- Bachelor of Social Welfare – Southern Cross University
- Bachelor of Education – University of Southern Queensland
- Bachelor of Human Services – University of Southern Queensland
- Bachelor of Science (Psychology) – University of Southern Queensland

DELIVERY

Traineeship, face to face, one day per week

CAMPUSS

Alexandra Hills, Bracken Ridge, Caboolture, Loganlea, Redcliffe, South Bank

DURATION

4 semesters

FEES

- Semester 1: $645
- Semester 2: $625
- Semester 3: $625
- Semester 4: $625
- Full program: $2,520

Traineeship - No cost to student or school.

QCE CREDITS

8 credits

If you love children and are interested in their educational and social development, we can give you the skills to provide exceptional care and plan engaging educational activities.

Learn how to create individual profiles and work with families to provide appropriate education and care. This qualification could lead to employment in a family or day care centre.
PRACTICAL TRAINING

“I really enjoy working in a hands-on environment, so I knew I wanted to work in a trade. I like the practical tasks as they have given me a good insight into my chosen trade area.”

Ewan Sheen
Certificate II in Electrotechnology (Career Start) UEE22011
ELECTROTECHNOLOGY

CERTIFICATE II IN ELECTROTECHNOLOGY (CAREER START)

COURSE CODE: UEE22011

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>UEEEEE030B</td>
<td>Deliver a service to customers</td>
</tr>
<tr>
<td>CPCCOH51001A</td>
<td>Work safely in the construction industry</td>
</tr>
<tr>
<td>HLTAID010</td>
<td>Provide cardiopulmonary resuscitation</td>
</tr>
<tr>
<td>UEEEEE102A</td>
<td>Fabricate, assemble and dismantle utilities industry components</td>
</tr>
<tr>
<td>UEEEEE104A</td>
<td>Solve problems in d.c. circuits</td>
</tr>
<tr>
<td>UEEEEE110B</td>
<td>Repairs basic electronic apparatus faults by replacement of components</td>
</tr>
<tr>
<td>UEEEEE106A</td>
<td>Fix and secure electrotechnology equipment</td>
</tr>
<tr>
<td>UEEEEE114A</td>
<td>Use of routine equipment/plant/technologies in an energy sector environment</td>
</tr>
<tr>
<td>UEEEEE148A</td>
<td>Carry out routine work activities in an energy sector environment</td>
</tr>
<tr>
<td>UEEEEE179A</td>
<td>Identify and select components, accessories and materials for energy sector work activities</td>
</tr>
<tr>
<td>UEEEEE200B</td>
<td>Provide basic instruction in the use of electrotechnology apparatus</td>
</tr>
<tr>
<td>UEEEEE142A</td>
<td>Apply environmentally and sustainable procedures in the energy sector</td>
</tr>
<tr>
<td>UEEEEE101A</td>
<td>Use computer applications relevant to a workplace</td>
</tr>
<tr>
<td>UEEEEE101A</td>
<td>Apply Occupational Health and Safety regulations, codes and practices in the workplace</td>
</tr>
</tbody>
</table>

PATHWAY OPTIONS

Certificate III in Electrotechnology (Career Start) UEE22011

APRENTICESHIP ONLY

Certificate III in Electrotechnology (Electrical) UEE32011
Certificate III in Instrumentation and Control UEE3211
Certificate III in Air-conditioning and Refrigeration UEE3221
Certificate III in Appliance Service UEE3231
Certificate III in Engineering - Electrical/ Electronic Trade UEB30405

Certificate IV in Hazardous Areas – Electrical UEE42011
Certificate IV in Industrial Automation and Control UEE4211
Certificate IV in Electrical – Instrumentation UEB40411

Diploma of Electronics and Communications Engineering UEE50411
Diploma of Instrumentation and Control Engineering UEE51011
Diploma of Air-conditioning and Refrigeration Engineering UEE51211

Advanced Diploma of Electrical – Engineering UEE62011
Advanced Diploma of Engineering Technology - Technical UEE6211
Advanced Diploma of Electronics and Communications Engineering UEE62211

For all pathway options, please refer to our Degree Pathways Guide

CAREER OUTCOMES

Electrical trade assistant/worker

General electrician, electronics and communications tradesperson, electrical instrumentation tradesperson, air-conditioning and refrigeration, electrical fitter

Electrical fitter, electrician – special class, installation technician, industrial automation and control technician, electrical instrumentation tradesperson

Technical officer specialising in electrical, engineering, instrumentation and control, electronics and communications, or refrigeration and air-conditioning

Electrical engineer, senior technical officer specialising in electrotechnology or electronics engineering

DELIVERY

Face to face, one day per week

CAMPUS

Acacia Ridge, Alexandra Hills, Bracken Ridge, Eagle Farm

DURATION

2 semesters

FEES

No cost to student or school. Fully government subsidised.

QCE CREDITS

4 credits

Learn how to safely solve problems in extra-low voltage DC circuits, identify and select materials for work activities, use equipment/plant/technologies, and dismantle, assemble and fabricate electrotechnology components.

This course covers a General Safety Induction course (White Card) – an industry requirement to work on Queensland construction sites, a CPR certificate, and all units needed for Stage 1A of an electrical apprenticeship.

We recommend students be undertaking a minimum of Maths A.
ENGINEERING

CERTIFICATE II IN ENGINEERING PATHWAYS

COURSE CODE: MEM20413

COURSE UNITS

MEM13014A Apply principles of occupational health and safety in the work environment
MEM16006A Organise and communicate information
MEM16008A Interact with computing technology
MEM18001C Use hand tools
MEM18002B Use power tools/hand held operations
MEMPE001A Use engineering workshop machines
MEMPE002A Use electric welding machines
MEMPE003A Use oxy-acetylene and soldering equipment
MEMPE004A Use fabrication equipment
MEMPE005A Develop a career plan for the engineering and manufacturing industry
MEMPE006A Undertake a basic engineering project
MEMPE007A Pull apart and re-assemble engineering mechanisms
MSAENV272B Participate in environmentally sustainable work practices
MSAPMSUP106A Work in a team

PATHWAY OPTIONS

Certificate II in Engineering Pathways [MEM20413]

Certificate II in Engineering (Traineeship) [MEM20413]

APPRENTICESHIP ONLY

Certificate III in Engineering - Fabrication Trade [MEM30305]
Certificate III in Engineering - Mechanical Trade [MEM30205]
Certificate III in Locksmithing [MEM30805]
Certificate III in Marine Craft Construction [MEM30705]

Certificate III in Engineering - Technical (CAD) [MEM30205]

Certificate IV in Engineering Drafting [MEM40412]

Diploma of Engineering - Technical [MEM50212]

Advanced Diploma of Engineering [MEM60112]

UNIVERSITY PATHWAYS

For all pathway options, please refer to our Degree Pathways Guide

CAREER OUTCOMES

Trade assistant/worker in mechanical, metal fabrication, machining, or fitting and turning
Fitter and turner, metal fabricator, welder, machinist, patternmaker, moulder, locksmith, boat builder
Entry level draftsperson
Higher engineering tradesperson, special class tradesperson, draftsperson
Senior draftsperson, advanced engineering tradesperson
Consultant, project manager

Increase your employability in the engineering industry. This course will introduce you to the engineering trade and provide you with basic skills to operate tools and equipment to produce and modify objects.

This is a great starting point for anyone who wants to pursue a career in any engineering field.
FASHION

CERTIFICATE II IN MANUFACTURING TECHNOLOGY
FASHION PRODUCTION

COURSE CODE: MSM20216

DELIVERY
Face to face, one day per week

CAMPUS
Bracken Ridge, Mt Gravatt,
South Bank

DURATION
2 semesters

FEES
No cost to student or school.
Fully government subsidised.

QCE CREDITS
4 credits

Get the foundation skills you need to flourish in the fashion industry.
Learn fashion design and illustration, pattern development, industrial sewing techniques and fabric use and identification.

You will cover topics such as design elements and principles, pattern making, fibres and fabrics, and sewing and garment construction.

You will have access to the latest design technology including computerised pattern making with Adobe Photoshop and Illustrator.

PATHWAY OPTIONS

<table>
<thead>
<tr>
<th>University Pathways</th>
<th>Diploma of Fashion Design and Merchandising</th>
<th>Advanced Diploma of Applied Fashion Design and Merchandising</th>
<th>Certificate III in Applied Fashion Design and Technology</th>
<th>Certificate II in Manufacturing Technology (Fashion Production)</th>
</tr>
</thead>
</table>

CAREER OUTCOMES

| Production assistant, assistant product developer, sales assistant in fashion retail | Assistant pattern maker, retail assistant/salesperson, machinist | Quality assurance manager, fashion stylist, manager, dressmaker/tailor, CAD Operator, fashion designer, production manager | Quality assurance manager, retail assistant/salesperson, assistant pattern maker, fashion stylist, dressmaker or tailor, machinist, CAD operator, fashion designer, production manager | Production assistant, assistant product developer, sales assistant in fashion retail | Assistant pattern maker, retail assistant/salesperson, machinist | Quality assurance manager, fashion stylist, manager, dressmaker/tailor, CAD Operator, fashion designer, production manager | Quality assurance manager, retail assistant/salesperson, assistant pattern maker, fashion stylist, dressmaker or tailor, machinist, CAD operator, fashion designer, production manager |

KINDS OF WORK

Quality assurance manager, fashion stylist, manager, dressmaker/tailor, CAD Operator, fashion designer, production manager

DELIVERY
Face to face, one day per week

CAMPUS
Bracken Ridge, Mt Gravatt,
South Bank

DURATION
2 semesters

FEES
No cost to student or school.
Fully government subsidised.

QCE CREDITS
4 credits

Get the foundation skills you need to flourish in the fashion industry.
Learn fashion design and illustration, pattern development, industrial sewing techniques and fabric use and identification.

You will cover topics such as design elements and principles, pattern making, fibres and fabrics, and sewing and garment construction.

You will have access to the latest design technology including computerised pattern making with Adobe Photoshop and Illustrator.

PATHWAY OPTIONS

<table>
<thead>
<tr>
<th>University Pathways</th>
<th>Diploma of Fashion Design and Merchandising</th>
<th>Advanced Diploma of Applied Fashion Design and Merchandising</th>
<th>Certificate III in Applied Fashion Design and Technology</th>
<th>Certificate II in Manufacturing Technology (Fashion Production)</th>
</tr>
</thead>
</table>

CAREER OUTCOMES

| Production assistant, assistant product developer, sales assistant in fashion retail | Assistant pattern maker, retail assistant/salesperson, machinist | Quality assurance manager, fashion stylist, manager, dressmaker/tailor, CAD Operator, fashion designer, production manager | Quality assurance manager, retail assistant/salesperson, assistant pattern maker, fashion stylist, dressmaker or tailor, machinist, CAD operator, fashion designer, production manager | Production assistant, assistant product developer, sales assistant in fashion retail | Assistant pattern maker, retail assistant/salesperson, machinist | Quality assurance manager, fashion stylist, manager, dressmaker/tailor, CAD Operator, fashion designer, production manager | Quality assurance manager, retail assistant/salesperson, assistant pattern maker, fashion stylist, dressmaker or tailor, machinist, CAD operator, fashion designer, production manager |

KINDS OF WORK

Quality assurance manager, fashion stylist, manager, dressmaker/tailor, CAD Operator, fashion designer, production manager

DELIVERY
Face to face, one day per week

CAMPUS
Bracken Ridge, Mt Gravatt,
South Bank

DURATION
2 semesters

FEES
No cost to student or school.
Fully government subsidised.

QCE CREDITS
4 credits

Get the foundation skills you need to flourish in the fashion industry.
Learn fashion design and illustration, pattern development, industrial sewing techniques and fabric use and identification.

You will cover topics such as design elements and principles, pattern making, fibres and fabrics, and sewing and garment construction.

You will have access to the latest design technology including computerised pattern making with Adobe Photoshop and Illustrator.
FASHION

CERTIFICATE II IN APPLIED FASHION DESIGN AND TECHNOLOGY

COURSE CODE: MST20616

COURSE UNITS

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSMWHS200</td>
<td>Work safely</td>
</tr>
<tr>
<td>MSTCL2006</td>
<td>Use a sewing machine for fashion designs</td>
</tr>
<tr>
<td>MSTML2003</td>
<td>Produce and attach millinery trims</td>
</tr>
<tr>
<td>MSTFC2006</td>
<td>Identify design process for fashion design</td>
</tr>
<tr>
<td>MSTCL2003</td>
<td>Identify fibres and fabrics used in the textiles, clothing and footwear industry</td>
</tr>
<tr>
<td>MSMENV272</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>MSTGN2006</td>
<td>Perform test or inspection to check product quality</td>
</tr>
<tr>
<td>MSTCL2010</td>
<td>Modify patterns to create basic styles</td>
</tr>
<tr>
<td>MSS402051</td>
<td>Apply quality standards</td>
</tr>
<tr>
<td>MSTCL2011</td>
<td>Draw and interpret a basic sketch</td>
</tr>
<tr>
<td>MSTCL3013</td>
<td>Interpret patterns and apply pattern information</td>
</tr>
<tr>
<td>MSTGN2009</td>
<td>Operate computer technology in a textiles, clothing and footwear workplace</td>
</tr>
<tr>
<td>MSTCL2012</td>
<td>Organise and plan own work in a home-based production environment</td>
</tr>
</tbody>
</table>

Get the foundation skills you need to flourish in the fashion industry. Learn fashion design and illustration, pattern development, industrial sewing techniques and fabric use and identification.

The Certificate II in Applied Fashion Design and Technology is aimed at students considering fashion as a career and wanting to gain foundation skills and knowledge required to study mainstream fashion qualifications.

On completion, you will have the skills and knowledge to produce a simple garment, create simple patterns, sew simple designs and draw basic fashion sketches.

PATHWAY OPTIONS

Certificate II in Applied Fashion Design and Technology MST20616

Certificate III in Applied Fashion Design and Technology MST30816

Diploma of Applied Fashion Design and Merchandising MST50116

CAREER OUTCOMES

Production assistant, design assistant, assistant product developer in fashion accessories

Production assistant, design assistant, assistant product developer, assistant fashion buyer, retail sales assistant

Quality assurance manager, fashion stylist, manager, dressmaker/tailor, CAD operator, fashion designer, production manager
FASHION

CERTIFICATE III IN APPLIED FASHION DESIGN AND TECHNOLOGY

COURSE CODE: MST30816

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSMWHS200</td>
<td>Work safely</td>
</tr>
<tr>
<td>MSTCL2006</td>
<td>Use a sewing machine for fashion designs</td>
</tr>
<tr>
<td>MSTML2003</td>
<td>Produce and attach millinery trims</td>
</tr>
<tr>
<td>MSTFD2005</td>
<td>Identify design process for fashion designs</td>
</tr>
<tr>
<td>MSTCL2003</td>
<td>Identify fibres and fabrics used in the textiles, clothing and footwear industry</td>
</tr>
<tr>
<td>MSSEN272</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>MSTGN2006</td>
<td>Perform test or inspection to check product quality</td>
</tr>
<tr>
<td>MSTCL2010</td>
<td>Modify patterns to create basic styles</td>
</tr>
<tr>
<td>MSS4202061</td>
<td>Apply quality standards</td>
</tr>
<tr>
<td>MSTCL2011</td>
<td>Draw and interpret a basic sketch</td>
</tr>
<tr>
<td>MSTCL3013</td>
<td>Interpret patterns and apply pattern information</td>
</tr>
<tr>
<td>MSTCL3009</td>
<td>Operate computer technology in a textiles, clothing and footwear workplace</td>
</tr>
<tr>
<td>MSTCL2012</td>
<td>Organise and plan own work in a home-based production environment</td>
</tr>
<tr>
<td>MSTCL3009</td>
<td>Develop patterns from a block using basic pattern-making principles</td>
</tr>
<tr>
<td>MSTFD3004</td>
<td>Draw a trade drawing for fashion design</td>
</tr>
<tr>
<td>MSTCL3001</td>
<td>Identify fabric performance and handling requirements</td>
</tr>
<tr>
<td>MSTFD4020</td>
<td>Use electronic fashion design tools</td>
</tr>
<tr>
<td>MSTCL3007</td>
<td>Embellish by hand or machine</td>
</tr>
<tr>
<td>MSTFD3001</td>
<td>Market design product to local makers</td>
</tr>
</tbody>
</table>

DELIVERY

Face to face, one day per week

CAMPUS

South Bank

DURATION

4 semesters

FEES

Semester 1 - $960
Semester 2 - $960
Semester 3 - $960
Semester 4 - $960
Full program - $3,840

QCE CREDITS

8 credits

Learn the ins and outs of the fashion industry while practising your design, production, fabric identification and garment construction skills.

Our experienced teachers will introduce you to pattern-making, garment assembly techniques, sketching, and computer assisted design.

You will graduate with a portfolio of garment samples and the opportunity to transition straight into second semester of the Certificate IV in Applied Fashion Design and Technology.

PATHWAY OPTIONS

- Certificate III in Applied Fashion Design and Technology
- Diploma of Applied Fashion Design and Merchandising
- Advanced Diploma of Fashion Design and Merchandising

CAREER OUTCOMES

- Production assistant, design assistant, assistant product developer, assistant fashion buyer, retail sales assistant
- Quality assurance manager, fashion stylist, manager, dressmaker/tailor, CAD Operator, fashion designer, production manager
- Fashion designer, dressmaker, retail manager, production manager

UNIVERSITY PATHWAYS

Bachelor of Applied Fashion 305JA.1 – TAFE Queensland/University of Canberra
FASHION

CERTIFICATE II IN MANUFACTURING TECHNOLOGY
SOFT FURNISHING
COURSE CODE: MSM20216

COURSE UNITS
- MSMPCII297 Make an object from cloth using an existing pattern
- MSMENV272 Participate in environmentally sustainable work practices
- MSS402080A Undertake root cause analysis
- MSMWHS2000 Work safely
- MSMPCII295 Operate manufacturing equipment
- MSFSF2002 Machine sew materials
- MSFSF2004 Hand sew soft furnishings
- MSSF420251 Apply quality standards
- MSSL420201A Apply competitive systems and practices
- MSS402031A Interpret product costs in terms of customer requirements

Get the foundation skills you need to excel in the Interior Design industry. Learn soft furnishing design concept skills, product development, construction techniques and fabric use and identification.

You will cover topics such as design elements and principles, soft furnishing pattern making, fibres and fabrics and sewing and construction of cushions, pillows, bed linen, rugs and curtains.

You will have access to the latest design technology including computerised CAD software along with Photoshop and Illustrator.

PATHWAY OPTIONS
- Certificate II in Manufacturing Technology (Soft Furnishing) MSM20216
- Certificate III in Applied Fashion Design and Technology MST30816
- Diploma of Interior Design and Decoration MSF50213

CAREER OUTCOMES
- Assistant soft furnishing designer, assistant product developer, sales assistant in retail homewares and soft furnishings
- Assistant pattern maker, retail assistant/salesperson, machinist
- Interior decorator, interior designer, drifter

UNIVERSITY PATHWAYS
- Bachelor of Interior Architecture 289JA.1 – TAFE Queensland / University of Canberra

For all pathway options, please refer to our Degree Pathways Guide.
HORTICULTURE

CERTIFICATE II IN RURAL OPERATIONS
LANDSCAPING SPECIALISATION
COURSE CODE: AHC21216

COURSE UNITS
- AHCWRK204 Work effectively in the industry
- AHCWRK209 Participate in environmentally sustainable work practices
- AHCWHS201 Participate in work health and safety processes
- AHCWHS203 Operate basic machinery and equipment
- AHCLSC201 Assist with landscape construction work
- AHCLSC203 Install aggregate paths
- MEM18002B Use power tools / hand held tools
- MEM18001C Use hand tools
- AHCLSC204 Lay paving
- AHCWPG203 Prune shrubs and small trees
- AHCWPG205 Participate in workplace communications
- AHCLSC202 Construct low-profile timber or modular retaining walls
- AHCLSC201 Plant trees and shrubs
- AHCPGM201 Recognise plants
- AHCPGM203 Maintain properties and structures
- AHCIRG231 Assist with low volume irrigation operations

PATHWAY OPTIONS

- Certificate II in Rural Operations (Landscaping Specialisation) AHC21216
- Certificate III in Horticulture AHC30710
- Diploma of Horticulture AHC50416

CAREER OUTCOMES
- Apprentice landscaper, gardener, maintenance contractor, groundworker, nursery attendant
- Gardeners, nursery hand, landscaper, general or leading hand
- Horticulture trades worker

DELIVERY
Face to face, one day per week

CAMPUS
Grovely, Mt Gravatt

DURATION
2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

Learn horticulture skills in plant care, landscape management, propagation, pruning and fertilising. Develop skills in maintaining sprawling lawns, gardens, nurseries and forest parks.

We will teach you to recognise and propagate different plants, operate horticultural machinery and equipment, treat weeds, pests and diseases, construct landscapes and paving, build retaining walls and establish turf.
Use your horticulture skills in plant care, landscape management, propagation, pruning and fertilising to maintain sprawling lawns, gardens, nurseries and forest parks.

We will teach you to recognise, propagate and plant different plants, operate horticultural machinery and equipment, construct landscape, paving and retaining walls.

**PATHWAY OPTIONS**

- **Certificate II in Rural Operations and Certificate II in Landscaping (Dual Qualification)**
  - AHC21216/AHC21616

- **Certificate III in Horticulture**
  - AHC30710

- **Diploma of Horticulture**
  - AHC50416

**CAREER OUTCOMES**

- Apprentice landscaper, gardener, maintenance contractor, groundsworker, nursery attendant
- Gardener, nursery hand, landscaper, general or leading hand
- Horticulture trades worker
CERTIFICATE II IN RETAIL BAKING ASSISTANCE

COURSE CODE: FDF20510

COURSE UNITS
- FDFSS2001A: Implement the food safety program and procedures
- FDFCHS2001A: Participate in OHS processes
- FDFOBA2061A: Use numerical applications in the workplace
- FDFCP2063A: Apply quality systems and procedures
- FDFCP2064A: Provide and apply workplace information
- FDFRBA2004A: Provide production assistance for bread products
- FDFRBA2005A: Provide assistance in cake, pastry and biscuit production
- MSMENV272: Participate in environmentally sustainable work practices
- FDFRBA1001A: Finish products
- FDFRBA2001A: Form and fill pastry products
- FDFRBA2002A: Prepare fillings
- FDFRBA3002A: Produce bread dough
- SITXCCS003: Interact with customers

PATHWAY OPTIONS
- Certificate II in Retail Baking Assistance FDF20510
- Certificate III in Patisserie SIT31016
- Baking or cookery apprenticeship

CAREER OUTCOMES
- Bakery assistant
- Pastry cook
- Baker, cook

DELIVERY
Face to face, one day per week

CAMPUS
South Bank

DURATION
1 semester

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

Here is an opportunity to commence a career in one of Australia’s oldest and stable occupations. This course is a perfect way to develop some skills that could lead you into a career as an apprentice baker or pastry chef.

This qualification can lead to careers not just in Australia but also overseas.
HOSPITALITY

CERTIFICATE II IN HOSPITALITY
CAFÉ AND BARISTA

COURSE CODES: SIT20316

COURSE UNITS

- SITHIND003 Use hospitality skills effectively
- SITHIND002 Source and use information on the hospitality industry
- SITXCOM002 Show social and cultural sensitivity
- BSBWOR203 Work effectively with others
- SITXCCS003 Interact with customers
- SITXWHSS01 Participate in safe work practices
- SITHOCC003 Prepare and present sandwiches
- SITHOCC002 Prepare and present simple dishes
- SITHFAB005 Prepare and serve espresso coffee
- SITHFAB004 Prepare and serve non-alcoholic beverages
- SITHFAB002 Provide responsible service of alcohol
- SITXFSA001 Use hygienic practices for food safety

DELIVERY
Face to face, one day per week

CAMPUS
South Bank

DURATION
1 semester

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

The Certificate II in Hospitality will provide you with entry-level hospitality skills to be able to work in a café as a barista or waiter.

This course teaches you a range of operational skills including food and beverage service, communication, Responsible Service of Alcohol (RSA), coffee making skills (barista), and how to prepare simple dishes, such as sandwiches.

Learn how to provide excellent customer service, and gain important knowledge in safe work practices, hygiene and food safety.

PATHWAY OPTIONS

- Certificate II in Hospitality (Café and Barista) SIT20316
- Certificate III in Hospitality SIT30516
- Diploma of Hospitality Management SIT50416

CAREER OUTCOMES

- Cafe attendant, catering assistant
- Food and beverage attendant, barista, bar attendant, food preparation assistant, waiter
- Hotel manager/assistant manager, food and beverage supervisor, front office supervisor

UNIVERSITY PATHWAYS

Bachelor of International Tourism and Hotel Management – Griffith University
- Bachelor of Business (Marketing and Hospitality) – University of Southern Queensland
- Bachelor of Business in International Hospitality Management – Southern Cross University
- Bachelor of Business in International Tourism Management – Southern Cross University
- Bachelor of Business in Convention and Event Management – Southern Cross University
- Bachelor of Business Administration – University of Southern Queensland
- Bachelor of Business (Tourism, Leisure and Event Management) – University of Sunshine Coast
- Bachelor of Business (Hospitality Management) – William Blue College of Hospitality and Management
CERTIFICATE II IN HOSPITALITY
FOOD AND BEVERAGE
COURSE CODES: SIT20316

COURSE UNITS
- SITXWHS001: Participate in safe work practices
- SITXCCS003: Interact with customers
- BSBWOR203: Work effectively with others
- SITHIND002: Source and use information on the hospitality industry
- SITHIND003: Use hospitality skills effectively
- SITXFSA001: Use hygienic practices for food safety
- SITHFAB002: Provide responsible service of alcohol
- SITHFAB004: Prepare and serve non-alcoholic beverages
- SITHFAB005: Prepare and serve espresso coffee
- SITHFAB003: Operate a bar
- SITHFAB007: Serve food and beverage

PATHWAY OPTIONS
- Certificate II in Hospitality (Food and Beverage) SIT20316
- Certificate III in Patisserie SIT31016
- Certificate III in Hospitality (incorporating Certificate II in Hospitality) SIT30016/SIT20316
- Cookery apprenticeship
- Diploma of Hospitality SIT50416

CAREER OUTCOMES
- Café attendant, catering assistant
- Pastry cook
- Food and beverage attendant, barista, bar attendant, waiter
- Hotel manager/assistant manager, food and beverage supervisor, front office supervisor

UNIVERSITY PATHWAYS
- Bachelor of International Tourism and Hotel Management – Griffith University
- Bachelor of Business (Marketing and Hospitality) – University of Southern Queensland
- Bachelor of Business in International Hospitality Management – Southern Cross University
- Bachelor of Business in International Tourism Management – Southern Cross University
- Bachelor of Business in Convention and Event Management – Southern Cross University
- Bachelor of Business Administration – University of Southern Queensland
- Bachelor of Business (Tourism, Leisure and Event Management) – University of Sunshine Coast
- Bachelor of Business (Hospitality Management) – William Blue College of Hospitality and Management

DELIVERY
Face to face, one day per week

CAMPUSSouth Bank

DURATION1 semester

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

The Certificate II in Hospitality will provide you with entry-level hospitality skills to be able to work as a waiter in a café or restaurant.

Learn how to provide excellent customer service, and gain important knowledge in safe work practices, hygiene and food safety.

Learn skills in food preparation and services. This course is a great basis from which to further your education in the hospitality sector.
HOSPITALITY

CERTIFICATE II IN HOSPITALITY (FOOD AND BEVERAGE) INCORPORATING CERTIFICATE II IN KITCHEN OPERATIONS (COOKERY SKILLS) DUAL QUALIFICATION

COURSE CODES: SIT20416 AND SIT20316

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIT20416</td>
<td>Work effectively with others</td>
</tr>
<tr>
<td>SITHCC001</td>
<td>Use food preparation equipment</td>
</tr>
<tr>
<td>SITHCC005</td>
<td>Prepare dishes using basic methods of cookery</td>
</tr>
<tr>
<td>SITHCC011</td>
<td>Use cookery skills effectively</td>
</tr>
<tr>
<td>SITHKOP001</td>
<td>Clean kitchen premises and equipment</td>
</tr>
<tr>
<td>SITXFA001</td>
<td>Use hygienic practices for food safety</td>
</tr>
<tr>
<td>SITXNV002</td>
<td>Maintain the quality of perishable supplies</td>
</tr>
<tr>
<td>SITHCC002</td>
<td>Prepare and present simple dishes</td>
</tr>
<tr>
<td>SITHCC003</td>
<td>Prepare and present sandwiches</td>
</tr>
<tr>
<td>SITHCC006</td>
<td>Prepare appetisers and salads</td>
</tr>
<tr>
<td>SITXNV001</td>
<td>Receive and store stock</td>
</tr>
<tr>
<td>SITXCOM002</td>
<td>Show social and cultural sensitivity</td>
</tr>
<tr>
<td>SITHIND002</td>
<td>Source and use information on the hospitality industry</td>
</tr>
<tr>
<td>SITHIND003</td>
<td>Use hospitality skills effectively</td>
</tr>
<tr>
<td>SITXCCS003</td>
<td>Interact with customers</td>
</tr>
<tr>
<td>SITHFA002</td>
<td>Provide responsible service of alcohol</td>
</tr>
<tr>
<td>SITHFA004</td>
<td>Prepare and serve non-alcoholic beverages</td>
</tr>
<tr>
<td>SITHFA005</td>
<td>Prepare and serve espresso coffee</td>
</tr>
<tr>
<td>SITXFINV01</td>
<td>Process financial transactions</td>
</tr>
<tr>
<td>SITXWHS001</td>
<td>Participate in safe work practices</td>
</tr>
<tr>
<td>BSBCMM001</td>
<td>Communicate in the workplace</td>
</tr>
</tbody>
</table>

Students completing this qualification will be required to wear the following uniform when attending classes: black safety shoes and black pants. These items are a basic requirement for Workplace, Health and Safety.

This qualification provides a pathway to work in front of house (FOH) or back of house (BOH) in organisations such as restaurants, hotels, catering operations, clubs, pubs, cafés, and coffee shops and institutions such as aged care facilities, hospitals and schools.

PATHWAY OPTIONS

- Certificate II in Hospitality (Food and Beverage) Incorporating Certificate II in Kitchen Operations (Cookery Skills) SIT20416/SIT20316
- Diploma of Hospitality SIT50416

CAREER OUTCOMES

- Café attendant, catering assistant, bar attendant, food and beverage attendant
- Hotel manager/assistant manager, food and beverage supervisor, front office supervisor

UNIVERSITY PATHWAYS

Bachelor of International Tourism and Hotel Management – Griffith University
Bachelor of Business (Marketing and Hospitality) – University of Southern Queensland
Bachelor of Business in International Hospitality Management – Southern Cross University
Bachelor of Business in International Tourism Management – Southern Cross University
Bachelor of Business in Convention and Event Management – Southern Cross University
Bachelor of Business Administration – University of Southern Queensland
Bachelor of Business (Tourism, Leisure and Event Management) – University of Sunshine Coast
Bachelor of Business (Hospitality Management) – William Blue College of Hospitality and Management
HOSPITALITY

CERTIFICATE III IN HOSPITALITY
(HOTEL RECEPTION) INCORPORATING
CERTIFICATE II IN HOSPITALITY

COURSE CODES: SIT20316 AND SIT30616

DELIVERY
Face to face, one day per week

CAMPUS
South Bank

DURATION
2 semesters

FEES
SIT20316 - No cost to student or school. Fully government subsidised.
SIT30616 - $700

QCE CREDITS
12 credits

This course will teach you food and beverage service, coffee making, responsible service of alcohol, customer service and restaurant operations as well as basic food preparation and cooking skills to jump start your career in the hospitality industry.

This qualification emphasises the practical and theoretical skills you will need to work effectively in a commercial kitchen including hygiene, health and safety, and security procedures. Graduates go on to use their skills in various hospitality environments including cafes, bars, hotels and restaurants.

PATHWAY OPTIONS

UNIVERSITY PATHWAYS

For all pathway options, please refer to our Degree Pathways Guide
INFORMATION TECHNOLOGY

CERTIFICATE II IN TELECOMMUNICATIONS TECHNOLOGY NETWORKING

COURSE CODE: ICT20315

DELIVERY
Face to face, one day per week

CAMPUS
Bracken Ridge, Loganlea, Mt Gravatt, South Bank

DURATION
2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

This qualification will provide you with entry-level skills in the telecommunications industry, including installation and testing of internet protocol devices in convergence networks, software applications, home or small office networks.

Learn to build and maintain secure networks and connect computer hardware.

COURSE UNITS

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE UNIT</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBSUS201</td>
<td>ICTTEN201</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>ICTTEN202</td>
<td>ICTTEN201</td>
<td>Use electrical skills in telecommunications work</td>
</tr>
<tr>
<td>ICTWHS204</td>
<td>ICTTEN202</td>
<td>Use hand and power tools</td>
</tr>
<tr>
<td>ICTWOR201</td>
<td>ICTTEN203</td>
<td>Follow work health and safety environmental policy and procedures</td>
</tr>
<tr>
<td>ICTTEN206</td>
<td>ICTTEN204</td>
<td>Work effectively in telecommunications technology</td>
</tr>
<tr>
<td>ICTTEN207</td>
<td>ICTTEN205</td>
<td>Operate new media software packages</td>
</tr>
<tr>
<td>ICTTEN208</td>
<td>ICTTEN206</td>
<td>Install software applications</td>
</tr>
<tr>
<td>ICTTEN209</td>
<td>ICTTEN207</td>
<td>Install and test internet protocol devices in convergence networks</td>
</tr>
<tr>
<td>ICTTEN210</td>
<td>ICTTEN208</td>
<td>Install and configure a home or small office network</td>
</tr>
<tr>
<td>ICTTEN211</td>
<td>ICTTEN209</td>
<td>Install and configure a small to medium business network</td>
</tr>
<tr>
<td>ICTTEN212</td>
<td>ICTTEN210</td>
<td>Build and maintain a secure network</td>
</tr>
<tr>
<td>ICTTEN213</td>
<td>ICTTEN211</td>
<td>Connect hardware peripherals</td>
</tr>
<tr>
<td>ICTTEN214</td>
<td>ICTTEN212</td>
<td>Plan, organise and undertake work activities</td>
</tr>
<tr>
<td>ICTTEN215</td>
<td>CPCCOHS1001</td>
<td>Work safely in the construction industry</td>
</tr>
<tr>
<td>ICTTEN216</td>
<td>BSBCUS201</td>
<td>Deliver a service to customers</td>
</tr>
</tbody>
</table>

PATHWAY OPTIONS

Unsimplified

CAREER OUTCOMES

- Assistant equipment installer, assistant IP-based network installer, assistant telecommunication operator, SME business network installer
- ICT network and support professional, technical support technician
- ICT network and support professional, ICT support technician, network analyst, ICT security specialist, network administrator

UNIVERSITY PATHWAYS

Bachelor of Information Technology – Griffith University
Bachelor of Information Technology – Queensland University of Technology
Bachelor of Information Technology – University of Southern Queensland
CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY
NETWORK ADMINISTRATION
COURSE CODE: ICT30115

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICTICT303</td>
<td>Connect internal hardware components</td>
</tr>
<tr>
<td>ICTNWK305</td>
<td>Install and manage network protocols</td>
</tr>
<tr>
<td>ICTSAS303</td>
<td>Care for computer hardware</td>
</tr>
<tr>
<td>ICTNWK302</td>
<td>Determine and action network problems</td>
</tr>
<tr>
<td>ICTSAS306</td>
<td>Maintain equipment and software</td>
</tr>
<tr>
<td>SSBSUS401</td>
<td>Implement and monitor environmentally sustainable work practices</td>
</tr>
<tr>
<td>SSBWHS304</td>
<td>Participate effectively in WHS communication and consultative processes</td>
</tr>
<tr>
<td>ICTSAS426</td>
<td>Locate and troubleshoot IT equipment, system and software faults</td>
</tr>
<tr>
<td>ICTICT421</td>
<td>Connect, maintain and configure hardware components</td>
</tr>
<tr>
<td>ICTICT302</td>
<td>Install and optimise operating system software</td>
</tr>
<tr>
<td>ICTSAS421</td>
<td>Support users and troubleshoot desktop applications</td>
</tr>
<tr>
<td>ICTICT202</td>
<td>Work and communicate effectively in an ICT environment</td>
</tr>
<tr>
<td>ICTICT301</td>
<td>Create user documentation</td>
</tr>
<tr>
<td>ICTSAS301</td>
<td>Run standard diagnostic tests</td>
</tr>
<tr>
<td>ICTNWK301</td>
<td>Provide network systems administration</td>
</tr>
<tr>
<td>ICTNWK304</td>
<td>Administer network peripherals</td>
</tr>
<tr>
<td>ICTSAS307</td>
<td>Install, configure and secure a small office or home office network</td>
</tr>
</tbody>
</table>

PATHWAY OPTIONS

- Certificate III in Information, Digital Media and Technology (Network Administration) ICT30115
- Diploma of Information Technology Networking ICT50415

CAREER OUTCOMES

- Help desk officer, help desk assistant, ICT options support, ICT user support, PC support
- Network analyst, ICT security specialist, network administrator

UNIVERSITY PATHWAYS

- Bachelor of Information Technology – University of Southern Queensland
- Bachelor of Information Technology – Griffith University

DELIVERY
Face to face, one day per week

CAMPUSS
Bracken Ridge, Loganlea, Mt Gravatt and South Bank

DURATION
3 semesters

FEES
Semester 1 - $960
Semester 2 - $960
Semester 3 - $960
Full program - $2,880

QCE CREDITS
8 credits

The Certificate III in Information, Digital Media and Technology introduces you to digital media and communication technologies.

You will become familiar with the administration and maintenance of a computer network’s user environment, Windows domains, and Information and Communication Technology (ICT) functions.

Learn basic computing skills, hardware and networking and the creation of technical and user documentation.
INFORMATION TECHNOLOGY

CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY
COURSE CODE: ICT30115

<table>
<thead>
<tr>
<th>COURSE UNITS</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICTSAS304</td>
<td>Provide basic system administration</td>
</tr>
<tr>
<td>ICTICT202</td>
<td>Work and communicate effectively in an IT environment</td>
</tr>
<tr>
<td>ICTSAS301</td>
<td>Run standard diagnostic tests</td>
</tr>
<tr>
<td>ICTSAS305</td>
<td>Provide ICT advice to clients</td>
</tr>
<tr>
<td>ICTPMG401</td>
<td>Support small scale ICT projects</td>
</tr>
<tr>
<td>ICTPRG405</td>
<td>Automate processes</td>
</tr>
<tr>
<td>ICTPRG301</td>
<td>Apply introductory programming techniques</td>
</tr>
<tr>
<td>ICTSAS303</td>
<td>Care for computer hardware</td>
</tr>
<tr>
<td>ICTICT302</td>
<td>Install and optimise operating system software</td>
</tr>
<tr>
<td>ICTSAS306</td>
<td>Maintain equipment and software</td>
</tr>
<tr>
<td>ICTICT303</td>
<td>Connect, internal hardware components</td>
</tr>
<tr>
<td>ICTICT301</td>
<td>Create user documentation</td>
</tr>
<tr>
<td>ICTWEB301</td>
<td>Create a simple markup language document</td>
</tr>
<tr>
<td>ICTPRG410</td>
<td>Build a user interface</td>
</tr>
<tr>
<td>BSBWHS304</td>
<td>Participate effectively in WHS communication and consultative processes</td>
</tr>
<tr>
<td>ICTICT305</td>
<td>Identify and use current industry specific technologies</td>
</tr>
<tr>
<td>BSBUSUS401</td>
<td>Implement and monitor environmentally sustainable work practices</td>
</tr>
</tbody>
</table>

DELIVERY
Face to face, one day per week

CAMPUS
Caboolture, Loganlea, South Bank

DURATION
3 semesters

FEES
Semester 1 - $960
Semester 2 - $960
Semester 3 - $960
Full program - $2,880

QCE CREDITS
8 credits

Put yourself at the forefront of new technology and development with a qualification that will set you up with a career as an IT professional.

Study emerging technologies, social media, website design and development, site performance, and database management.

Increase your knowledge of industry-standard applications and learn about caring for hardware and more advanced features in operating systems, fault-finding, creating basic web pages and social media platforms with HTML.

PATHWAY OPTIONS

Certificate III in Information, Digital Media and Technology ICT30115

Diploma of Software Development ICT50715

CAREER OUTCOMES

Help desk officer, help desk assistant, ICT options support, ICT user support, PC support

Database administrator, developer programmer, database/systems programmer, programmer/system analyst

UNIVERSITY PATHWAYS

Bachelor of Entrepreneurship and Innovation – TAFE Queensland/University of Canberra
Bachelor of Information Technology – University of Southern Queensland
Bachelor of Information Technology – Griffith University
INFORMATION TECHNOLOGY

CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY
WEBSITE TECHNOLOGY

COURSE CODE: ICT30115

COURSE UNITS

<table>
<thead>
<tr>
<th>UNIT CODE</th>
<th>COURSE TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWHS304B</td>
<td>Participate effectively in WHS communication and consultative processes</td>
</tr>
<tr>
<td>ICTWEB301</td>
<td>Create a simple mark-up language document</td>
</tr>
<tr>
<td>ICTWEB302</td>
<td>Build simple websites using commercial programs</td>
</tr>
<tr>
<td>ICTWEB303</td>
<td>Produce digital images for the web</td>
</tr>
<tr>
<td>ICTICT202</td>
<td>Work and communicate effectively in an IT environment</td>
</tr>
<tr>
<td>ICTICT301</td>
<td>Create user documentation</td>
</tr>
<tr>
<td>ICTICT302</td>
<td>Install and optimise operation system software</td>
</tr>
<tr>
<td>ICTSAS301</td>
<td>Run diagnostic tests</td>
</tr>
<tr>
<td>CUAANM301</td>
<td>Create 2D digital animations</td>
</tr>
<tr>
<td>ICTPRG301</td>
<td>Apply introductory programming techniques</td>
</tr>
<tr>
<td>BSBEBU401</td>
<td>Review and maintain a website</td>
</tr>
<tr>
<td>ICTICT203</td>
<td>Operate application software packages</td>
</tr>
<tr>
<td>ICTPRG402</td>
<td>Apply query language</td>
</tr>
<tr>
<td>ICTPRG410</td>
<td>Build a user interface</td>
</tr>
<tr>
<td>BSSBUS401</td>
<td>Implement and monitor environmentally sustainable work practices</td>
</tr>
<tr>
<td>ICTWEB201</td>
<td>Use social media tools for collaboration and engagement</td>
</tr>
<tr>
<td>ICTICT304</td>
<td>Implement system software changes</td>
</tr>
</tbody>
</table>

DELIVERY
Face to face, one day per week

CAMPUS
South Bank

DURATION
3 semesters

FEES
Semester 1 - $960
Semester 2 - $960
Semester 3 - $960
Full program - $2,880

QCE CREDITS
8 credits

PATHWAY OPTIONS

Certificate III in Information, Digital Media and Technology (Website Technology) | ICT30115
Diploma of Website Development | ICT50615

CAREER OUTCOMES

Help desk officer, help desk assistant, ICT options support, ICT user support, PC support

Developer programmer, web designer, web design, web developer

UNIVERSITY PATHWAYS

Bachelor of Graphic Design | 164JA.3 – TAFE Queensland/ University of Canberra
Bachelor of Web Design and Production | 267JA.1 – TAFE Queensland/ University of Canberra
Bachelor of Information Technology – Griffith University
Bachelor of Games and Interactive Entertainment – Queensland University of Technology
Bachelor of Information Technology – Queensland University of Technology
Bachelor of Information Technology – University of Queensland
Bachelor of Information Technology – University of Southern Queensland

This qualification specialises in website building and applications. It will give you entry-level skills in installing and operating system software, creating user documentation, running diagnostic tests, visual design, and website maintenance.

Our experienced teachers will provide practical training reflective of real-life work situations and tasks.
LOGISTICS

CERTIFICATE II IN RURAL OPERATIONS AND CERTIFICATE II IN LOGISTICS
DUAL QUALIFICATION
COURSE CODES: AHC21216 AND TLI21815

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHCWRK209</td>
<td>Participate in environmentally sustainable work practices</td>
</tr>
<tr>
<td>AHCWHS201</td>
<td>Participate in work health and safety processes</td>
</tr>
<tr>
<td>AHCMOM203</td>
<td>Operate basic machinery and equipment</td>
</tr>
<tr>
<td>MEM18001C</td>
<td>Use hand tools</td>
</tr>
<tr>
<td>MEM18002B</td>
<td>Use power tools / hand held operations</td>
</tr>
<tr>
<td>TLIF0001</td>
<td>Apply chain of responsibility legislation, regulations and workplace procedures</td>
</tr>
<tr>
<td>TLIF1001</td>
<td>Follow work health and safety procedures</td>
</tr>
<tr>
<td>AHCWRK205</td>
<td>Participate in workplace communications</td>
</tr>
<tr>
<td>AHCWRK204</td>
<td>Work effectively in the industry</td>
</tr>
<tr>
<td>TLID1001</td>
<td>Shift materials safely using manual handling methods</td>
</tr>
<tr>
<td>AHCWRK208</td>
<td>Provide information on products and services</td>
</tr>
<tr>
<td>TLIKQ1010</td>
<td>Use infotechnology devices in the workplace</td>
</tr>
<tr>
<td>BSBCUS201</td>
<td>Deliver a service to customers</td>
</tr>
<tr>
<td>TLJA2013</td>
<td>Receive goods</td>
</tr>
<tr>
<td>TLJA2021</td>
<td>Despatch stock</td>
</tr>
<tr>
<td>TLIG2007</td>
<td>Work in a socially diverse environment</td>
</tr>
</tbody>
</table>

PATHWAY OPTIONS

Certificate III in Rural Operations and Certificate II in Logistics (Dual Qualification) AHC21216/TLI21815

CAREER OUTCOMES

Picker and packer, forklift/crane operator

Warehousing staff, workplace health and safety, purchasing officer, stocktaking officer, warehouse manager, movement controllers (export/import), specialist handler, area/regional manager, customer service, truck driver

This qualification provides students with skills in logistics operations support within the transport and logistics Industry.

It also provides an occupational outcome for industries and agencies in rural and regional Australia. These skills can be applied to other industries including local government, tourism, hospitality, transport, construction, community services, information technology and metals.

DELIVERY
Face to face, one day per week

CAMPUS
Caboolture, Loganlea

DURATION
1 semester

FEES
Full program - $100*

QCE CREDITS
8 credits

* Please contact the TAFE at School team for course availability.
MEDIA AND DIGITAL DESIGN

CERTIFICATE III IN SCREEN AND MEDIA
MULTIMEDIA

COURSE CODE: CUA31015

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUAIND301</td>
<td>Work effectively in the creative arts industry</td>
</tr>
<tr>
<td>BSBCRT301</td>
<td>Develop and extend critical and creative thinking skills</td>
</tr>
<tr>
<td>BSBWHS201</td>
<td>Contribute to health and safety of self and others</td>
</tr>
<tr>
<td>CUADIG304</td>
<td>Create visual design components</td>
</tr>
<tr>
<td>CUAPOS201</td>
<td>Perform basic vision and sound editing</td>
</tr>
<tr>
<td>CUADIG303</td>
<td>Produce and prepare photo images</td>
</tr>
<tr>
<td>CUASOU202</td>
<td>Perform basic sound editing</td>
</tr>
<tr>
<td>CUACAM201</td>
<td>Assist with a basic camera shoot</td>
</tr>
<tr>
<td>CUAAO3201</td>
<td>Develop drawing skills to communicate ideas</td>
</tr>
<tr>
<td>CUAANM303</td>
<td>Create 3D digital models</td>
</tr>
<tr>
<td>ICAICT308</td>
<td>Use advanced features of computer applications</td>
</tr>
</tbody>
</table>

PATHWAY OPTIONS

- Certificate III in Screen and Media (Multimedia) CUA31015
- Diploma of Graphic Design CUA50715
- Diploma of Screen and Media (Visual Effects) CUA51015

CAREER OUTCOMES

- Archival media technician, camera/lighting
- Visual effects artist, 3D animator, compositor, graphic designer, motion graphic artist, design, promotion

UNIVERSITY PATHWAYS

- Bachelor of Games and Interactive Design 2070A.1 – TAFE Queensland/University of Canberra
- Bachelor of Graphic Design – TAFE Queensland/University of Canberra
- Bachelor of Games and Interactive Design – Queensland University of Technology
- Bachelor of Fine Arts – Queensland University of Technology
- Bachelor of Multimedia – Griffith University
- Bachelor of Creative Arts – University of Southern Queensland

DELIVERY

Face to face, one day per week

CAMPUS

South Bank

DURATION

3 semesters

FEES

- Semester 1 - $1,150
- Semester 2 - $1,000
- Semester 3 - $1,000
- Full program - $3,150

QCE CREDITS

8 credits

This course arms you with well-rounded media skills in graphic design, 2D animation, 3D modelling, audio, video and web design. This practical course is a great way to kick start your studies in the media, web or design industry.
MEDIA AND DIGITAL DESIGN

CERTIFICATE III IN SCREEN AND MEDIA
FILM AND TELEVISION

COURSE CODE: CUA31015

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBCRT301</td>
<td>Develop and extend critical and creative thinking skills</td>
</tr>
<tr>
<td>CUAWRT302</td>
<td>Write simple stories</td>
</tr>
<tr>
<td>CUAACD201</td>
<td>Develop drawing skills to communicate ideas</td>
</tr>
<tr>
<td>CUACAM302</td>
<td>Rig camera infrastructure</td>
</tr>
<tr>
<td>CUACAM301</td>
<td>Shoot material for screen productions</td>
</tr>
<tr>
<td>BSBWHS201</td>
<td>Contribute to health and safety of self and others</td>
</tr>
<tr>
<td>CUAIND301</td>
<td>Work effectively in the creative arts industry</td>
</tr>
<tr>
<td>CUALGT201</td>
<td>Develop basic lighting skills and knowledge</td>
</tr>
<tr>
<td>CUAPOS201</td>
<td>Perform basic vision and sound editing</td>
</tr>
<tr>
<td>CUASOU304</td>
<td>Prepare audio assets</td>
</tr>
<tr>
<td>CUADIG301</td>
<td>Prepare video assets</td>
</tr>
</tbody>
</table>

DELIVERY
Face to face, one day per week

CAMPUS
Mt Gravatt

DURATION
3 semesters

FEES
Semester 1 - $1,150
Semester 2 - $1,000
Semester 3 - $1,000
Full program - $3,150

QCE CREDITS
8 credits

This media course introduces you to the exciting world of film and television production. Learn the theory and practical skills required to bring your stories to life.

Subjects include writing content, camera rigging, shooting film, lighting set-up, vision, sound recording, editing and organising content for broadcast or publication.

PATHWAY OPTIONS

Certificate III in Screen and Media (Film and Television) CUA31015
Diploma of Graphic Design CUA50715
Diploma of Screen and Media (Film and TV) CUA51015

CAREER OUTCOMES

Archival media technician, camera/lighting
Advertising, publishing, design and promotion

UNIVERSITY PATHWAYS

Bachelor of Media Arts and Production 985AA.1 – TAFE Queensland/University of Canberra
Bachelor of Creative Arts – University of Southern Queensland
Bachelor of Creative Industries (Film, TV and Screen) – Queensland University of Technology
Bachelor of Fine Arts (Film, TV and New Media Production) – Queensland University of Technology
Bachelor of Multimedia – Griffith University
MEDIA AND DIGITAL DESIGN

CERTIFICATE III IN DESIGN FUNDAMENTALS
GRAPHICS
COURSE CODE: CUA30715

COURSE UNITS
- BSBDES301 Explore the use of colour
- CUAPHI302 Capture photographic images
- BSBWHS201 Contribute to health of self and others
- BSBDES303 Explore and apply the creative design process to 3D forms
- BSBDES302 Explore and apply the creative design process to 2D forms
- BSBDES201 Follow a design process
- CUADIG303 Produce and prepare photo images
- CUAPHI303 Produce photo images to work, print and file stage
- CUADIG405 Produce innovative digital images
- CUAACC301 Produce drawings to communicate ideas
- ICPPP224 Produce pages using a page layout application
- BSBDES304 Source and apply design industry knowledge

DELIVERY
Face to face, one day per week

CAMPUS
Bracken Ridge, South Bank

DURATION
3 semesters

FEES
- Semester 1 - $960
- Semester 2 - $960
- Semester 3 - $960
- Full program - $2,880

QCE CREDITS
8 credits

PATHWAY OPTIONS
- Certificate III in Design Fundamentals (Graphics) CUA30715
- Diploma of Graphic Design CUA50715

CAREER OUTCOMES
- Junior graphic designer, web designer, multimedia content designer, digital media specialist, and illustrator
- Graphic designer, web designer, digital artist, web page designer

UNIVERSITY PATHWAYS
- Bachelor of Design 206JA.1 – TAFE Queensland/University of Canberra
- Bachelor of Graphic Design 164JA.3 – TAFE Queensland/University of Canberra
- Bachelor of Design – Griffith University
- Bachelor of Creative Industries – Queensland University of Technology
- Bachelor of Information Technology – Queensland University of Technology
- Bachelor of Design (Honours) (Interactive and Visual Design) – Queensland University of Technology
- Bachelor of Digital Media – Griffith University
- Bachelor of Communication Design – Billy Blue College of Design

The Certificate III in Design Fundamentals will introduce you to the creative world of graphic design, digital arts and illustration.

You will learn design language, practical design knowledge and skills, free-hand drawing, colour theory, 2D and 3D graphic and visual communication, concept development, image manipulation and graphic software applications.

Completing this course allows you entry into a Diploma of Graphic Design.
MEDIA AND DIGITAL DESIGN

CERTIFICATE III IN DESIGN FUNDAMENTALS
PHOTO IMAGING
COURSE CODE: CUA30715

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBDES301</td>
<td>Explore the use of colour</td>
</tr>
<tr>
<td>BSBDES303</td>
<td>Explore and apply the creative design process to 3D forms</td>
</tr>
<tr>
<td>CUAPHI302</td>
<td>Capture photographic images</td>
</tr>
<tr>
<td>BSBWHS201</td>
<td>Contribute to health of self and others</td>
</tr>
<tr>
<td>BSBDES302</td>
<td>Explore and apply the creative design process to 2D forms</td>
</tr>
<tr>
<td>BSBDES201</td>
<td>Follow a design process</td>
</tr>
<tr>
<td>CUADIG303</td>
<td>Produce and prepare photo images</td>
</tr>
<tr>
<td>CUAPHI303</td>
<td>Produce photo images to work- print and file stage</td>
</tr>
<tr>
<td>CUADIG405</td>
<td>Produce innovative digital images</td>
</tr>
<tr>
<td>CUACCD301</td>
<td>Produce drawings to communicate ideas</td>
</tr>
<tr>
<td>ICPPPP224</td>
<td>Produce pages using a page layout application</td>
</tr>
<tr>
<td>BSBDES304</td>
<td>Source and apply design industry knowledge</td>
</tr>
</tbody>
</table>

PATHWAY OPTIONS

Certificate III in Design Fundamentals (Photo Imaging) CUA30715
Diploma of Photo Imaging CUA50915

CAREER OUTCOMES

Photographer’s assistant, junior graphic designer, web designer, multimedia content designer, digital media specialist/illustrator
Photographer, photographer’s assistant, photographic developer, advertising, publishing, design, promotion

This course introduces you to the exciting world of photography, digital imaging enhancement and manipulation. You will learn photography terminology, practical use of 35mm, digital and video cameras, outdoor and studio capture, photo image manipulation and image presentation.

UNIVERSITY PATHWAYS

Bachelor of Photography – Griffith University
Bachelor of Information Technology – Queensland University of Technology
Bachelor of Creative Industries – Queensland University of Technology

DELIVERY
Face to face, one day per week

CAMPUS
South Bank

DURATION
3 semesters

FEES
Semester 1 - $960
Semester 2 - $960
Semester 3 - $960
Full program - $2,880

QCE CREDITS
8 credits
MUSIC AND SOUND PRODUCTION

CERTIFICATE III IN MUSIC INDUSTRY
MUSIC PERFORMANCE
COURSE CODE: CUA30915

DELIVERY
Face to face, one day per week

CAMPUS
South Bank

DURATION
2 semesters

FEES
- Semester 1: $1,225
- Semester 2: $1,225
- Full program: $2,450

QCE CREDITS
8 credits

Turn your biggest passion into a career in the music industry. You will receive training in practical musicianship and performance skills, and an introduction to a range of music technologies.

Study music theory, musical styles and song writing and develop an understanding of the inner workings of the music industry.

You will also gain invaluable copyright knowledge and work closely with the music business students in a variety of performance and other professional opportunities.

PATHWAY OPTIONS

Certificate III in Music Industry (Music Performance) CUA30915
Diploma of Music Industry (Performance) CUA50815
Diploma of Sound Production CUA50815

CAREER OUTCOMES

Musician, road crew member, performer
Music professionals, music producer, musician (instrumental), sound engineer
Sound technician, music professional, audiovisual technician, music producer, sound engineer

UNIVERSITY PATHWAYS

Bachelor of Contemporary Music Practice 306JA.1 – TAFE Queensland/University of Canberra
Bachelor of Music (Music) – Queensland University of Technology
Bachelor of Creative Industries (Music) – Queensland University of Technology
Bachelor of Creative Arts – University of Southern Queensland
“This was the biggest and most helpful stepping stone in my music career. My teachers were industry professionals and eagerly shared their knowledge with me. My success in music has been mind-blowing; I’ve performed at Stereosonic, Summerfielddayze and Creamfields festivals, and in nightclubs.”

Leigh Robke
Diploma of Music Industry CUA50815
MUSIC AND SOUND PRODUCTION

CERTIFICATE III IN MUSIC INDUSTRY
MUSIC BUSINESS
COURSE CODE: CUA30915

COURSE UNITS
- CUACMP301 Implement copyright arrangements
- CUAIND303 Work effectively in the music industry
- CUAIND304 Plan a career in the creative arts industry
- BSBWHS201 Contribute to health and safety of self and others
- CUAMLT302 Apply knowledge of style and genre to music industry practice
- BSBSMB301 Investigate micro business opportunities
- CUAADM302 Book performance venues
- CUSADM301A Administer operations for rehearsals and performances
- CUAMKG301 Assist with marketing and promotion
- CUADIG303 Produce and prepare photo images
- BSBITU309 Produce desktop published documents

PATHWAY OPTIONS
- Certificate III in Music Industry (Music Business) CUA30915
- Diploma of Music Industry (Business) CUA50815
- Diploma of Sound Production CUA50815

DELIVERY
Face to face, one day per week

CAMPUS
South Bank

DURATION
2 semesters

FEES
Semester 1 - $1,225
Semester 2 - $1,225
Full program - $2,450

QCE CREDITS
8 credits

This nationally-accredited program will give you the skills you need to thrive in the music business world.

You will learn theoretical and practical skills to work in the music industry, and gain hands-on experience assisting with the management of the student business, Urchin Entertainment.

You will develop basic business skills and knowledge about copyright and contract information, music promotion, blogging, web maintenance, and event management.
SCIENCE AND ALLIED HEALTH

CERTIFICATE II IN HEALTH SUPPORT SERVICES
COURSE CODE: HLT23215

COURSE UNITS
- CHCCOM005: Communicate and work in health or community services
- CHCDIV001: Work with diverse people
- HLTINF001: Comply with infection prevention and control policies and procedures
- HLTWHS001: Participate in workplace health and safety
- CHCCCS012: Prepare and maintain beds
- CHCCCS020: Respond effectively to behaviours of concern
- CHCCCS026: Transport individuals
- BSBWOR202: Organise and complete daily work activities
- CHCCCS010: Maintain a high standard of service
- HLTWHS005: Conduct manual tasks safely
- HLTFS001: Follow basic food safety practices
- HLTAIM003: Provide First Aid

DELIVERY
Face to face, one day per week

CAMPUS
Alexandra Hills, Caboolture, Loganlea, South Bank

DURATION
2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

This qualification will provide you with the introductory technical skills and basic scientific knowledge for a career in a laboratory environment.

Learn how to perform the essential functions of collecting, handling and transporting samples, and develop basic testing and laboratory skills.

Gain skills complementary to the mining, pharmaceutical, biological and environmental science industries.

PATHWAY OPTIONS

CAREER OUTCOMES

Administration assistant, ward/hospital assistant, orderly, pathology courier, support services worker

Enrolled nurse

UNIVERSITY PATHWAYS
- Bachelor of Nursing – Australian Catholic University
- Bachelor of Nursing – Griffith University
- Bachelor of Nursing – Queensland University of Technology
- Bachelor of Nursing Science – University of Sunshine Coast
- Bachelor of Nursing – University of Southern Queensland
- Bachelor of Midwifery – Australian Catholic University
CERTIFICATE II IN SAMPLING AND MEASUREMENT

**COURSE CODE:** MSL20116

**COURSE UNITS**

- MSL912001 Work within a laboratory or field workplace (induction)
- MSL922001 Record and present data
- MSL934002 Participate in laboratory/field workplace safety
- MSMEN272 Participate in environmentally sustainable work practices
- MSL913002 Plan and conduct laboratory/field work
- MSL952001 Collect routine site samples
- MSL952002 Handle and transport samples or equipment
- MSL973001 Perform basic tests

**PATHWAY OPTIONS**

- Certificate II in Sampling and Measurement MSL20116
- Certificate III in Laboratory Skills MSL30116
- Certificate III in Pathology HLT37415
- Diploma of Laboratory Technology MSL50116

**UNIVERSITY PATHWAYS**

- Bachelor of Biomedical Science – University of Sunshine Coast
- Associate Degree in Medical Laboratory Science – University of Sunshine Coast
- Bachelor of Health (Biomedical Science) – University of Southern Queensland
- Bachelor of Health (Laboratory Medicine) – University of Southern Queensland

**CAREER OUTCOMES**

- Sampler, tester, production personnel, plant operator, production operator, field assistant, driver, sample courier
- Laboratory technician, Instrument operator
- Pathology specimen collector, pathology assistant
- Technical officer, laboratory technician, analyst

**DELIVERY**

Face to face, one day per week

**CAMPUSS**

South Bank

**DURATION**

1 semester

**FEES**

No cost to student or school. Fully government subsidised.

**QCE CREDITS**

4 credits

This qualification will provide you with the introductory technical skills and basic scientific knowledge for a career in a laboratory environment.

Learn how to perform the essential functions of collecting, handling and transporting samples, and develop basic testing and laboratory skills.

Gain skills complementary to the mining, pharmaceutical, biological and environmental science industries.
SPORTS AND RECREATION

CERTIFICATE II IN SPORT AND RECREATION

COURSE CODE: SIS20115

COURSE UNITS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>SISFFIT001</td>
<td>Provide health screening and fitness orientation</td>
</tr>
<tr>
<td>SISFFIT006</td>
<td>Conduct fitness appraisals</td>
</tr>
<tr>
<td>SISXCA002</td>
<td>Assist with activity sessions</td>
</tr>
<tr>
<td>SISFFIT003</td>
<td>Instruct fitness programs</td>
</tr>
<tr>
<td>BSBWOR202</td>
<td>Organise and complete daily work activities</td>
</tr>
<tr>
<td>SISXIND002</td>
<td>Maintain sport, fitness and recreation industry knowledge</td>
</tr>
<tr>
<td>HLTWSH001</td>
<td>Participate in workplace health and safety</td>
</tr>
<tr>
<td>SISXCCS001</td>
<td>Provide quality service</td>
</tr>
<tr>
<td>SISXIND001</td>
<td>Work effectively in sport, fitness and recreation environments</td>
</tr>
<tr>
<td>SISXFAC001</td>
<td>Maintain equipment for activities</td>
</tr>
<tr>
<td>SISXFAC002</td>
<td>Maintain sport, fitness and recreation facilities</td>
</tr>
<tr>
<td>SISXEMR001</td>
<td>Respond to emergency situations</td>
</tr>
<tr>
<td>HLTAD003</td>
<td>Provide first aid</td>
</tr>
</tbody>
</table>

FEES

No cost to student or school. Fully government subsidised.

QCE CREDITS

4 credits

PATHWAY OPTIONS

Certificate II in Sport and Recreation SIS20115

CAREER OUTCOMES

Fitness instructor, gym instructor, sports and fitness worker, administration assistant, community activities assistant, recreation assistant, retail assistant

Gym instructor, group exercise instructor, community activities assistant, recreation assistant

Turn your passion for sport into a profession with the Certificate II in Sport and Recreation qualification.

Topics covered include sport, fitness and recreation equipment for activities, fitness and recreation industry knowledge, undertaking client health assessment, first aid, and planning and delivering gym programs and group fitness sessions.
SPORTS AND RECREATION

CERTIFICATE II IN SPORT AND RECREATION AND CERTIFICATE III IN SPORT AND RECREATION COACHING DUAL QUALIFICATION

COURSE CODES: SIS20115 AND SIS30115

DELIVERY
Face to face, one day per week

CAMPUS
Bracken Ridge, South Bank

DURATION
3 semesters

FEES
SIS20115 - No cost to student or school. Fully government subsidised.
SIS30115 - $700

QCE CREDITS
12 credits

Turn your passion for sport into a profession with the Certificate II and III in Sport and Recreation qualification.

Topics covered include sport, fitness and recreation equipment for activities, fitness and recreation industry knowledge, undertaking client health assessment, first aid, and planning and delivering gym programs and group fitness sessions.
SPORTS AND RECREATION

CERTIFICATE III IN FITNESS
INCORPORATING CERTIFICATE II IN SPORT AND RECREATION

COURSE CODES: SIS30315 AND SIS20115

COURSE UNITS

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE UNIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>SISFFIT004</td>
<td>Incorporate anatomy and physiology principles into fitness programming</td>
</tr>
<tr>
<td>SISFFIT001</td>
<td>Provide health screening and fitness orientation</td>
</tr>
<tr>
<td>SISFFIT005</td>
<td>Provide healthy eating information</td>
</tr>
<tr>
<td>SISFFIT014</td>
<td>Instruct exercise to older clients</td>
</tr>
<tr>
<td>SISFFIT006</td>
<td>Conduct fitness appraisals</td>
</tr>
<tr>
<td>SISFFIT002</td>
<td>Recognise and apply exercise considerations for specific populations</td>
</tr>
<tr>
<td>SISFFIT003</td>
<td>Instruct fitness programs</td>
</tr>
<tr>
<td>SISXCA0002</td>
<td>Assist with activity sessions</td>
</tr>
<tr>
<td>SISXIND001</td>
<td>Work effectively in sport, fitness and recreation environments</td>
</tr>
<tr>
<td>SISXIND002</td>
<td>Maintain sport, fitness and recreation industry knowledge</td>
</tr>
<tr>
<td>SISXCCS001</td>
<td>Provide quality service</td>
</tr>
<tr>
<td>SISXFAC001</td>
<td>Maintain equipment for activities</td>
</tr>
<tr>
<td>SISXFAC002</td>
<td>Maintain Sport, Fitness and Recreational Facilities</td>
</tr>
<tr>
<td>BSBWOR202</td>
<td>Organise and complete daily work activities</td>
</tr>
<tr>
<td>HLTWHS001</td>
<td>Participate in workplace health and safety</td>
</tr>
<tr>
<td>BSBRISK401</td>
<td>Identify risk and apply risk management processes</td>
</tr>
<tr>
<td>SISXEMR001</td>
<td>Respond to emergency situations</td>
</tr>
<tr>
<td>HLTAID003</td>
<td>Provide first aid</td>
</tr>
</tbody>
</table>

FEES

- SIS30315 - $700
- SIS20115 - No cost to student or school. Fully government subsidised.

QCE CREDITS

12 credits

DELIVERY

Face to face, one day per week

CAMPUS

Alexandra Hills, Bracken Ridge, Caboolture, South Bank

DURATION

3 semesters

CAREER OUTCOMES

Fitness instructor, gym instructor, sports/fitness workers, community activities assistant, customer service assistant

Personal trainer

Sports coach/trainer, sports official

PATHWAY OPTIONS

Certificate III in Fitness (Incorporating Certificate II in Sport and Recreation) SIS30315/SIS20115

Certificate IV in Fitness SIS40215

Diploma of Sport Development (Coaching) SIS50612

Diploma of Sport Development (Fitness) (Incorporating Certificate IV in Fitness) SIS50612/SIS40215

UNIVERSITY PATHWAYS

Bachelor of Education – (Early Childhood, Special Education, Secondary Education, Technical and Vocational Education, Primary) – University of Southern Queensland

Bachelor of Exercise Science – Griffith University

Bachelor of Education (Secondary) – Health and Physical Education Queensland University of Technology

Bachelor of Business (Sports Management) – Griffith University

Bachelor of Exercise and Health Science – Australian Catholic University

Turn your passion for fitness into a profession with this dual qualification. Get the technical skills and knowledge required to succeed, with subjects including anatomy and physiology, client screening and fitness assessment, basic first aid, exercise programming and nutrition, and equipment maintenance and risk analysis.
TOURISM AND EVENTS

CERTIFICATE II IN TOURISM
COURSE CODE: SIT20116

COURSE UNITS
- SITTIND001 Source and use information on the tourism and travel industry
- SITXCOM002 Show social and cultural sensitivity
- SITXWHS001 Participate in safe work practices
- SITXCCS003 Interact with customers
- SITXCCS002 Provide visitor information
- FSKLRG06 Participate in work placement
- FSKLRG08 Use simple strategies for work related learning
- SITHIND001 Use hygiene practices for the hospitality industry
- FSKLRG03 Use basic strategies for career planning
- BSBWOR203 Work effectively with others
- SITHFAB002 Provide responsible service of alcohol

PATHWAY OPTIONS
- Certificate II in Tourism SIT20116
- Diploma of Tourism and Travel (Incorporating Certificate III in Travel) SIT50116/SIT30216
- Diploma of Event Management SIT50316
- Diploma of Hospitality Management SIT50416

CAREER OUTCOMES
- Tour guide, tourism bureau officer, tourism information officer
- Travel consultant, travel and tour advisor, travel information officer
- Event/conference manager, event coordinator
- Hotel manager/assistant manager, food and beverage supervisor, front office supervisor

UNIVERSITY PATHWAYS
Bachelor of Event and Tourism Management 279JA.2 – TAFE Queensland/University of Canberra

For all pathway options, please refer to our Degree Pathways Guide

DELIVERY
Face to face, one day per week

CAMPUS
Bracken Ridge, Loganlea, South Bank

DURATION
1 semester

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

If you have a passion for travel and adventure, the Certificate II in Tourism is the first step towards a rewarding and fun career.

Learn how to interact with people from all over the world as well as how to access, interpret and deliver information about events, activities, travel destinations and products.

This qualification can lead to work at a visitor information centre, tourism business, or any attraction, cultural or heritage location.
TOURISM AND EVENTS

CERTIFICATE III IN EVENTS
INCORPORATING CERTIFICATE II IN TOURISM
COURSE CODES: SIT30516 AND SIT20116

COURSE UNITS

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<thead>
<tr>
<th>Course Code</th>
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<tr>
<td>SITXCSS003</td>
<td>Interact with customers</td>
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<td>SITXCSS002</td>
<td>Provide visitor information</td>
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<td>FSKLRG06</td>
<td>Participate in work placement</td>
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<td>FSKLRG08</td>
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<td>Use hygiene practices for the hospitality industry</td>
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<tr>
<td>FSKLRG03</td>
<td>Use basic strategies for career planning</td>
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<tr>
<td>BSBWOR203</td>
<td>Work effectively with others</td>
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<tr>
<td>SITHEVT002</td>
<td>Source and use information on the events industry</td>
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<tr>
<td>SITHEVT002</td>
<td>Process and monitor event registrations</td>
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<tr>
<td>SITXCSS006</td>
<td>Provide service to customers</td>
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<tr>
<td>SITHEVT004</td>
<td>Provide event staging support</td>
</tr>
<tr>
<td>SITTTSL008</td>
<td>Book supplier products and services</td>
</tr>
<tr>
<td>SITTTSL006</td>
<td>Prepare quotations</td>
</tr>
<tr>
<td>BSBITU202</td>
<td>Create and use spreadsheets</td>
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</table>

This course will provide you with the essentials to work in event administration and operations, or back-stage where the action happens.

You will gain practical experience through our strong industry links. You can expect to find work at a wedding, conference, fundraising or charity event, or a community, cultural, music, fashion or sporting event.

DELIVERY
Face to face, one day per week

CAMPUS
South Bank

DURATION
2 semesters

FEES
SIT30516 - $700
SIT20116 - No cost to student or school. Fully government subsidised.

QCE CREDITS
12 credits

PATHWAY OPTIONS

Diploma of Event Management SIT50216

Diploma of Hospitality Management SIT50416

Diploma of Travel and Tourism (Incorporating Certificate III in Travel) SIT50116/SIT30216

TOURISM AND EVENTS

CAREER OUTCOMES

Tour guide, tourism bureau officer, tourism information officer, events coordinator, events assistant

Event/conference manager, event coordinator

Hotel manager/assistant manager, food and beverage supervisor, front office supervisor

Travel consultant, travel and tour advisor, travel information officer

UNIVERSITY PATHWAYS

Bachelor of Event and Tourism Management 279JA.2 – TAFE Queensland/University of Canberra

For all pathway options, please refer to our Degree Pathways Guide
VISUAL ARTS

CERTIFICATE III IN VISUAL ARTS
COURSE CODE: CUA31115

COURSE UNITS
- BSBWHS201 Contribute to health and safety of self and others
- CUAPRP301 Produce creative work
- BSBCRT101 Apply critical thinking techniques
- BSBDES303 Explore and apply the creative design process to 3D forms
- CUAACD301 Produce drawings to communicate ideas
- CUADRA301 Produce drawings
- CUARES301 Apply knowledge of history and theory to own arts practice
- BSBDES302 Explore and apply the creative design process to 2D forms
- BSBDES301 Explore the use of colour
- CUAPA1301 Produce paintings
- CUACCD301 Develop drawing skills to communicate ideas
- CUAPRP302 Document the creative work progress

PATHWAY OPTIONS
- Certificate III in Visual Arts CUA31115
- Diploma of Visual Arts CUA51115

CAREER OUTCOMES
- Arts professional, painter (visual arts), visual arts and crafts professional, sculptor
- Self employment in the arts and craft industry, arts professional, painter (visual arts), visual arts and crafts professional, sculptor

UNIVERSITY PATHWAYS
- Bachelor of Visual Arts 308JA.1 – TAFE Queensland/University of Canberra
- Bachelor of Fine Art – Griffith University
- Bachelor of Fine Arts (Visual Arts) – Queensland University of Technology
- Bachelor of Creative Arts – University of Southern Queensland

DELIVERY
Face to face, one day per week

CAMPUS
Loganlea, South Bank

DURATION
2 semesters

FEES
- Semester 1: $1,575
- Semester 2: $1,575
- Full program: $3,150

QCE CREDITS
8 credits

Our Certificate III in Visual Arts will help you turn your creativity into a career in the exciting field of visual arts.

You will develop practical skills in painting, drawing, printmaking and digital imaging. From building an impressive portfolio of work to opening up opportunities for further study, this is the perfect qualification to display your talents.
RAIL INFRASTRUCTURE

CERTIFICATE II IN RAIL INFRASTRUCTURE
COURSE CODE: TLI21315

COURSE UNITS

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<td>Maintain and use Hand Tools</td>
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<tr>
<td>TLIB1001</td>
<td>Shift Materials Safely using Manual Handling Methods</td>
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<tr>
<td>TLIB1003</td>
<td>Participate in basic workplace communication</td>
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<td>TLIB0101</td>
<td>Follow Work Health and Safety Procedures</td>
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<td>TLIB080</td>
<td>Apply Fatigue Management Strategies</td>
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<td>TLIB2085</td>
<td>Safely Access the Rail Corridor</td>
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<td>TLUE2008</td>
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<td>Apply Track Fundamentals</td>
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<td>TLIB2095</td>
<td>Operate Minor Mechanical Equipment</td>
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<td>TLIB2030</td>
<td>Carry out Track Ballasting</td>
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<td>TLIB2031</td>
<td>Install Railway Sleepers</td>
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<td>TLIB2034</td>
<td>Install and Repair Rail Fastening Systems</td>
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<td>Carry Out Rail Installation</td>
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PATHWAY OPTIONS

- Certificate II in Rail Infrastructure TLI21315
- Certificate III in Rail Infrastructure TLI32515
- Certificate III in Mechanical Rail Signaling TLI32515

CAREER OUTCOMES

- Track worker, track installer, track maintainer, structures maintainer, bridge worker, bridge maintainer, basic track welder, plant operator, mobile plant operator, way gang driver.
- Senior track maintainer ganger, senior track installer, track welder, track examiner, rail tester, turnout builder, points and crossings builder, track drainage maintainer.
- Track worker, operate track machines, mechanical rail signaler.

DELIVERY
Face to face, one day per week

CAMPUS
Acacia Ridge

DURATION
2 semesters

FEES
No cost to student or school. Fully government subsidised.

QCE CREDITS
4 credits

This entry-level qualification is suited to those looking to enter the rail infrastructure industry undertaking track and surfacing work.

Learn how to operate hand and power tools, minor railway mechanical equipment and how to work safely in a rail environment.
2018 PROGRAMS BY TRAINING CENTRE

**ACACIA RIDGE**

<table>
<thead>
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**ALEXANDRA HILLS**

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**BRACKEN RIDGE**

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### CABOOLTURE

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### GROVELY

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### LOGANLEA

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### MT GRAVATT

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### REDCLIFFE

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